

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
April 9, 2019
1:00 pm

A. ADOPTION OF AGENDA

B. DELEGATIONS

1. Energy Efficient Alberta Community Generation Program – Funding Support for Castle Meridian Wind Project
 - Email from Clem Geo-Energy Corp, dated March 12, 2019

C. MINUTES/NOTES

1. Special Council Meeting Minutes
 - March 21, 2019
2. Council Committee Meeting Minutes
 - March 26, 2019
3. Public Hearing Minutes
 - March 26, 2019
4. Council Meeting Minutes
 - March 26, 2019

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

1. RCMP Musical Ride Dinner Sponsorship
 - Recommendation to Council from CAO, dated April 2, 2019
2. Heritage Acres – Request for Water Truck and Operator
 - Recommendation to Council from CAO, dated April 2, 2019
3. Invitation to Attend Youth Fourm
 - Administration Guidance Request from CAO, dated April 2, 2019

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
 - a. Agricultural Service Board
 - Minutes of March 7, 2019
2. Councillor Rick Lemire – Division 2
3. Councillor Bev Everts– Division 3
4. Reeve Brian Hammond - Division 4
5. Councillor Terry Yagos – Division 5

G. CHIEF ADMINISTRATIVE OFFICER’S (CAO) REPORTS

1. Operations
 - a) Regional Water and Wastewater Project Briefing
 - Update, dated April 4, 2019
 - b) Operations Report
 - Report from Operations, dated April 4, 2019

2. Planning and Development

a) 2019/2020 RCMP Priorities

- Recommendation to Council from Director of Development and Community Services, dated March 29, 2019

b) Request for In-Kind Donation – Application Fee – Royal Canadian Legion (Bobbie Burns Park)

- Recommendation to Council from Director of Development and Community Services, dated April 2, 2019

3. Finance

a) 2018 Financial Statements

- Recommendation to Council from Director of Finance, dated April 4, 2019

b) 2019 Budget Amendments

- Recommendation to Council from Director of Finance, dated April 3, 2019

c) 2019 Tax Rate Bylaw No. 1303-19

- Recommendation to Council from Director of Finance, dated April 3, 2019

4. Municipal

a) Corporate Health and Safety Policy

- Recommendation to Council from Administration, dated April 2, 2019

b) Relief of Tax Penalty Request – Steve Guindon

- Recommendation to Council from CAO, dated April 3, 2019

c) Chief Administrative Officer Report

- Report from CAO, dated April 4, 2019

H. CORRESPONDENCE

1. For Information

a) Informational Correspondence

- Recommendation to Council from CAO, dated April 4, 2019, covering:
 - Letter from Village of Cowley, dated February 25, 2019
 - Letter from MD of Willow Creek, dated April 1, 2019
 - Letter, and Member's Guide, from Rural Municipalities of Alberta (RMA), dated March 22, 2019
 - Letter from AUC, issued on April 2, 2019
 - Letter from Workers' Compensation Board (WCB), dated March 25, 2019
 - Letter from Pincher Creek Foundation, dated March 29, 2019
 - Alberta School Foundation Fund, dated March 19, 2019
 - Notice from Alberta Municipal Affairs, dated March 15, 2019
 - Letter from Pincher Creek Emergency Services Commission, dated November 17, 2018

I. CLOSED MEETING SESSION

1. Appointment to Chinook Intermunicipal; Subdivision and Development Appeal Board
– FOIP Section 19

J. NEW BUSINESS

K. ADJOURNMENT

Tara Cryderman

Subject: FW: Funding support for the Castle Meridian Wind Project through EEA

From: Charlene Beckie <cbeckie@clemgeo.com>
Sent: Tuesday, March 12, 2019 9:35 PM
To: Roland Milligan <AdminDirDev@mdpincercreek.ab.ca>
Cc: Troy MacCulloch <CAO@mdpincercreek.ab.ca>; Tara Cryderman <AdminExecAsst@mdpincercreek.ab.ca>
Subject: Re: Funding support for the Castle Meridian Wind Project through EEA

Hi Roland,

I could come down and present this idea to council. Is there time either at the upcoming meeting or next month maybe? How much time would I have to present it?

Thanks,
Charlene

On Mar 7, 2019, at 14:28, Roland Milligan <AdminDirDev@mdpincercreek.ab.ca> wrote:

From: Charlene Beckie <cbeckie@clemgeo.com>
Sent: March 6, 2019 1:32 PM
To: Roland Milligan <AdminDirDev@mdpincercreek.ab.ca>
Subject: Re: Funding support for the Castle Meridian Wind Project through EEA

Hi Roland,

Thanks for the call. I didn't want to pass up the opportunity to get some additional funding through this program so I ended up submitting the application through a co-op that I created for this project in the community by the deadline of Feb 22. It was a very tight deadline that they gave us.

If I am awarded the money to support the project, \$50,000 still has to come out of the co-op as a sort of matching commitment.

So the membership is currently very limited and it would still be great to see if any community members wanted to come on to the co-op to support this project. It gives them an opportunity to double or triple their money if we have an early exit, or becomes a revenue generator for them if we are able to take it to operational. I'm looking at a \$2000 to \$5000 (preferably \$5000) commitment from each member to reach the \$50,000.

If you would like to take that information to your meeting next week to see if the MD Pincher Creek would help promote community membership in the co-op, that would be great. Of course, we would help in this effort.

*Thank you,
Charlene Beckie*



Clem Geo-Energy Corp.
work: 403-200-9833
www.clemgeo.com

On Fri, Feb 8, 2019 at 12:18 PM Charlene Beckie <cbeckie@clemgeo.com> wrote:

Hi Roland,

We recently attended a road show outlining the new EEA Community Generation Program that was introduced before Christmas. They identified some funding coming available by the end of March, with applications due by Feb 22. in order to apply for funding, we need to partner with one of the following:

- Societies
- Condominium corporations
- Co-operatives
- Educational institutions
- First Nations
- Métis Settlements
- Municipalities
- Non-profit organizations

Do you think that we could apply for the funding through your municipality? I am fine to do up the paperwork for the application. If we are awarded the money, we can then take this work to formulate a co-op organization involving businesses and community members. There is no monetary commitment from the municipality upfront.

Please let me know your thoughts. If you have another one of these groups in mind who have already approached you about being involved in projects of this type and who could make decisions quickly, please let me know.

*Thank you,
Charlene Beckie*



Clem Geo-Energy Corp.
work: 403-200-9833



and the
**Alberta Sustainable
Goals Cooperative**

Working Together for a Better Future

**Distributed Community Generation Investment
Opportunity – 12 to 20MW Wind Energy Site west of
Pincher Creek**

Working on a plan to be “shovel ready” by Q2 2020

**Become members of the Cooperative and help make this
a community project!**



Other project Initiatives:

- *Wind Energy*
- *Solar Energy*
- *Pyrolysis Solutions;
Plastics to Oil Recycling*
- *Clean Water Solutions*
- *Sustainable Practices*
- *Community and Facility
Scale Projects*

**Invest in your Community
and become
Part of the Movement!**

Investor and Media Contact:

Charlene Beckie, CEO
Clem Geo-Energy Corp
cbeckie@clemgeo.com

403-200-9833

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
MARCH 21, 2019

9113

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Thursday, March 21, 2019, at 6:00 pm, in the Council Chamber of the Town of Pincher Creek, in the Town of Pincher Creek, Alberta.

- PRESENT** Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, Bev Everts, and Terry Yagos
- STAFF** Chief Administrative Officer Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Tara Cryderman
- ALSO** Town of Pincher Creek Representatives
 Mayor Don Anderberg, Councillors Lorne Jackson, Scott Korbett, Brian McGillivray, Sussanne O'Rourke, and Mark Barber and Chief Administrative Officer Laurie Wilgosh, Administrative Assistant Holly Koshney and Community Grant Writer Liza Dawber

Mayor Don Anderberg called the Special Council Meeting to order, the time being 6:06 pm.

Reeve Brian Hammond introduced Chief Administrative Officer Troy MacCulloch, recently hired by the Municipal District of Pincher Creek No. 9.

A. ADOPTION OF AGENDA

Councillor Bev Everts

19/134

Moved that the Special Council Meeting Agenda, for March 21, 2019, be approved as presented.

Carried

B. MINUTES

Councillor Terry Yagos

19/135

Moved that the Town of Pincher Creek Special Council Meeting Minutes of November 14, 2018, be received as information, with the amendments as discussed.

Carried

C. UNFINISHED BUSINESS

1. Pincher Creek Community Early Learning Centre

Mayor Anderberg provided an update regarding the Pincher Creek Community Early Learning Centre.

No resolutions were put forth from these discussions.

D. AGENDA ITEMS

1. Joint Funding Process Review

Councillor Terry Yagos

19/136

Moved that Councillor Rick Lemire and Councillor Quentin Stevick, with assistance from Administration and Community Grant Writer Liza Dawber, be appointed to an Ad Hoc Joint Council Grant Funding Process Review Committee to review the current process, and provide feedback and recommendations to improve the process.

Carried

2. Recycling Ban for Single Use Plastic Shopping Bag

Minutes
Special Council Meeting
Municipal District of Pincher Creek No. 9
March 21, 2019

Discussion occurred regarding the possibility and feasibility of banning single use plastic shopping bags in the Town of Pincher Creek.

No resolutions were put forth from these discussions.

3. Canadian Wind Energy Association Conference (CANwea)

The possibility of having representation from both municipalities at the upcoming CANwea Conference in Calgary this October was discussed.

No resolutions were put forth from these discussions.

E. CLOSED MEETING SESSION

Councillor Bev Everts 19/137

Moved that Council close the Special Council Meeting to the public for discussions regarding the following, the time being 8:02 pm:

- Intermunicipal Collaboration Framework – Facilitator Request for Proposal Award – FOIP Section 19

Carried

Councillor Terry Yagos 19/138

Moved that Council open the Special Council Meeting to the public, the time being 8:10 pm.

Carried

F. NEW BUSINESS

1. Intermunicipal Collaboration Framework – Facilitator Request for Proposal Award

Councillor Bev Everts 19/139

Moved that Council award the contract for the Intermunicipal Collaboration Framework facilitator to Sharon Wilson, Resources International Consulting and Training Inc.

Carried

2. Blanket Ceremony

Discussion occurred regarding the Blanket Ceremony, with

G. ADJOURNMENT

Councillor Terry Yagos 19/140

Moved that Council adjourn the meeting, the time being 8:26 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, March 26, 2019; 9:00 am**

Present: Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, Bev Everts and Terry Yagos

Staff: Chief Administrative Officer Troy MacCulloch, Sheldon Steinke, Public Works Superintendent Stu Weber, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the meeting to order, the time being 9:00 am.

1. Approval of Agenda

Councillor Bev Everts

Moved that the agenda for March 26, 2019, be amended, the amendment as follows:

Addition to 2019 - Tax Rate Recommendation;

And that the agenda be approved, as amended.

Carried

2. Closed Meeting Session

Councillor Rick Lemire

Moved that Council close the Council Committee Meeting to the public for discussions regarding the following, the time being 9:01 am:

- Public Works Call Log – FOIP Section 17

Carried

Councillor Terry Yagos

Moved that Council open the Committee Meeting to the public, the time being 9:28 am.

Carried

3. RCMP 2019-2020 Priorities (9:30 am)

Sgt. Mark Harrison attended the meeting to update Council and discuss the priorities for 2019 – 2020.

A powerpoint presentation was provided and discussed.

4. 2019 Tax Rate Recommendation

Discussion occurred regarding the recommendations for the 2019 tax millrate.

Majority was:

Recommendation #2 using an increase to the non residential (other) large business of 2%

5. 2019 Municipal Development Plan Scope of Work

The scope of work for the MDP update was reviewed.

The timeline was mentioned. This will be brought forward once the process has begun.

There was consensus to approve the scope of plan, but will be added to the agenda for this afternoon's meeting.

6. Round Table Discussions

Division 1

Regional Transportation Visioning Workshop

7. Adjournment

Reeve Brian Hammond presented Sheldon Steinke with a parting gift of appreciation for all his efforts, insight and dedication to the MD of Pincher Creek during his position of Interim Chief Administrative Officer from June 2018 until March 2019.

Sheldon Steinke then presented Council for the MD of Pincher Creek with a piece of artwork as his expression of appreciation while he was the Interim CAO.

Councillor Terry Yagos

Moved that the Committee Meeting adjourn, the time being 11:53 am.

**MINUTES
PUBLIC HEARING
Municipal District of Pincher Creek No. 9
Bylaw No. 1299-19
Tuesday, March 26, 2019
1:00 pm
MD Council Chambers**

In order to receive public input on proposed Bylaw No. 1299-19, a Public Hearing, conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Tuesday, March 26, 2019, in the Council Chambers of the Administration Building.

In attendance:

Council: Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, Bev Everts, and Terry Yagos

Staff: Chief Administrative Officer Troy MacCulloch, Sheldon Steinke, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Tara Cryderman

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 1:00 pm.

Councillor Rick Lemire declared a conflict of interest, as he is an employee of Alberta Transportation, and left the Public Hearing, the time being 1:01 pm.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the *Municipal Government Act*. This Public Hearing was advertised in the Pincher Creek Echo on March 13, 2019 and March 20, 2019, as well as the MD website and MD Social Media pages.

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1299-19.

The purpose of Bylaw No. 1299-19 is to close to public travel and creating title to and disposing of land described as:

All that portion of Government Road Allowance adjacent to SE 4-7-2 W4M
Forming part of Lot 1, Block 1, Plan _____
Containing 1.464 hectares (3.62 acres) more or less
Excepting thereout all mines and minerals

4. Overview of Bylaw No. 1299-19

Director of Development and Community Services Roland Milligan spoke to Bylaw No. 1299-19.

5. Correspondence and Presentations

a. Verbal

Reeve Hammond asked if any audience members wished to make a presentation at this time. No one indicated their desire to speak.

b. Written

No further written submissions were received.

6. Closing Comments / Further Questions

An alternate location, as mentioned in the email from Joy and Ken Croteau, was discussed.

The approval of the Minister of Transportation was discussed. Prior to second and third reading, this Minister shall approve this closure. The bylaw is then returned to Council for their final approval.

Additional public consultation was discussed. The Public Hearing is the avenue to address and receive public input.

7. Adjournment

Councillor Quentin Stevick moved to adjourn the Public Hearing, the time being 1:13 pm.

Reeve

Chief Administrative Officer

DRAFT

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
MARCH 26, 2019

9115

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, March 26, 2019, immediately following the Public Hearing for Bylaw No. 1299-19, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, Bev Everts, and Terry Yagos

STAFF Chief Administrative Officer Troy MacCulloch, Sheldon Steinke, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Leo Reedyk, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:14 pm.

Reeve Hammond presented Leo Reedyk, retired Director of Operations, a gift of appreciation for all the efforts and dedication Mr. Reedyk provided to the MD of Pincher Creek during his nine years of employment with the municipality.

A. ADOPTION OF AGENDA

Councillor Rick Lemire 19/141

Moved that the Council Agenda for March 26, 2019, be amended, the amendments as follows:

Addition to F3c – The Lifeline;

Addition to G4d – Farm Canada Credit AgriSpirit Fund Partnership – Twin Butte Community Society;

Addition to G4e – 2019 Municipal Development Plan Scope of Work;

And that the agenda be approved, as amended.

Carried

B. DELEGATIONS

1. Youth Advisory Council

La Vonne Rideout, Director of Community Services with the Town of Pincher Creek, appeared as a delegation to introduce the Youth Advisory Council, and to request a member of the MD Council attend the Forum, scheduled for April 13, 2019.

Ms. Rideout spoke to the Youth Forum, and its purpose.

The Youth Advisory Council was further explained.

2. Heritage Acres

Mark Barber, Executive Director with Heritage Acres, appeared as a delegation to speak to the upcoming Musical Ride, scheduled for July 27, 2019, and to request sponsorship for a dinner to be held on July 26, 2019.

Along with the annual request of the water truck and operator for the weekend, Mr. Barber also requested \$1,750 from the MD of Pincher Creek to host a dinner, for the Musical Ride members, and other dignitaries of the area.

C. MINUTES

1. Public Hearing Minutes

Councillor Quentin Stevick 19/142

Moved that the Public Hearing Minutes of February 26, 2019, be approved as presented.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 March 26, 2019

2. Council Committee Meeting Minutes

Councillor Bev Everts 19/143

Moved that the Council Committee Meeting Minutes of March 12, 2019, be approved as presented.

Carried

3. Council Meeting Minutes

Councillor Terry Yagos 19/144

Moved that the Council Meeting Minutes of March 12, 2019, be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes to discuss.

E. UNFINISHED BUSINESS

1. Delegation Presentation – Tom Judd

Councillor Rick Lemire 19/145

Moved that the email from Tom Judd, dated March 5, 2019, and the delegation presentation of March 12, 2019, be received as information.

Carried

2. Beaver Mines Wastewater Treatment Options Review

Councillor Bev Everts 19/146

Moved that Administration be directed to provide detailed information on Option 2 (Regional Sanitary Force Main to the Village of Cowley) and Option 6 (Regional Sanitary Force Main to Pincher Creek) as potential options for the Beaver Mines Wastewater Treatment solutions.

Carried

Councillor Rick Lemire 19/147

Moved that Administration be directed to put forth an Expression of Interest, to gather additional information on possible wastewater treatment solutions, to be returned to Council for their first meeting in May.

Carried

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1

a) Crowsnest / Pincher Creek Landfill Association

- Financial Statements for the year ended December 31, 2018

b) Vertical Church Breakfast

c) RMA Conference

- Alberta Land Use Services (ALUS)
- Recycling
- Infrastructure Spending by Oil and Gas within Alberta

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 March 26, 2019

- 2. Councillor Rick Lemire – Division 2
 - a) Transportation Visioning Workshop

- 3. Councillor Bev Everts– Division 3
 - a) Alberta SouthWest
 - Minutes of January 23, 2019
 - Bulletin March 2019
 - b) Oldman River Regional Services Commission
 - Minutes of December 6, 2018
 - c) Castle Mountain Resort
 - The LiftLine – March 2019
 - d) FCSS Meeting

- 4. Reeve Brian Hammond - Division 4
 - a) RMA Conference
 - Recycling

- 5. Councillor Terry Yagos – Division 5
 - a) RMA Conference
 - Role of MPC Members

Councillor Terry Yagos 19/148

Moved that the committee reports be received as information.

Carried

G. CHIEF ADMINISTRATIVE OFFICER’S (CAO) REPORTS

- 1. Operations
 - a) Beaver Mines Water and Wastewater Project Briefing

Councillor Quentin Stevick 19/149

Moved that the Beaver Mines Water and Wastewater Project Briefing, dated March 14, 2019, be received as information.

Carried

- b) Operations Report

Councillor Terry Yagos 19/150

Moved that the Operations report for the period dated March 7, 2019 to March 21, 2019, as well as the Call Logs, be received as information.

Carried

- 2. Planning and Development

Nil

- 3. Finance

- a) Late Raw Water Intake Invoice

Councillor Quentin Stevick 19/151

Moved that Council use funds from the Water Infrastructures Reserve (Account No. 6-12-0-758-6740) to pay the amount owing to Arrow Archaeology Limited.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 March 26, 2019

b) 2019 – Tax Rate Recommendation

Councillor Terry Yagos 19/152

Moved that Council direct Administration to proceed with the 2019 Millrate Bylaw.

Carried

4. Municipal

a) Letter of Support – Pincher Creek Echo Replica Building - Circa 1900

Councillor Bev Everts 19/153

Moved that Council provide a letter of support to the Pincher Creek & District Historical Society, for their grant application for the construction of the Pincher Creek Echo Replica Building Project.

Carried

b) Workman's Compensation Benefits (WCB) Coverage for Volunteer Groups

Councillor Bev Everts 19/154

Moved that Council direct Administration to further investigate the request from the Syncline Cross Country Trails Association, regarding the coverage of the WCB benefits for their organization.

Carried

c) Chief Administrative Officer's Report

Councillor Quentin Stevick 19/155

Moved that Council receive for information, the Chief Administrative Officer's report for the period of March 8, 2019 to March 21, 2019, as information.

Carried

d) Farm Canada Credit AgriSpirit Fund Partnership – Twin Butte Community Society

Councillor Terry Yagos 19/156

Moved that Council partner with the Twin Butte Community Society, with the application of the FCC AgriSpirit Fund, for the purchase of the wheelchair lift for the Barrier Free Project for the Twin Butte Community Hall.

Carried

e) 2019 Municipal Development Plan Scope of Work

Councillor Rick Lemire 19/157

Moved that the Scope of Work for the 2019 Municipal Development Plan be approved, as presented.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 March 26, 2019

H. CORRESPONDENCE

1. For Information

a) Informational Correspondence

Councillor Terry Yagos 19/158

Moved that Council receive the following documents as information:

- Raw Water Intake Relocation Project, letter dated March 12, 2019
- Local Authorities Election Act Change Management Fact Sheets, email dated March 7, 2019, with accompanying information
- Coalition of Canadian Municipalities for Energy Action, email dated March 21, 2019
- Lethbridge What We Heard Summary, email date March 11, 2019, with accompanying information
- Funding Opportunities, email dated March 21, 2019
- Waterton Gas Plant (WAG) Update March 2019, email dated March 11, 2019
- Badger Forum Smart Cities, email dated March 8, 2019
- Sewage Lagoon, note received March 12, 2019
- MD Road Work, email dated March 14, 2019, with accompanying letter

Carried

I. CLOSED MEETING SESSION

Councillor Rick Lemire 19/159

Moved that Council close the Council Meeting to the public for discussions regarding the following, the time being 4:03 pm:

1. Probationary Tasks – FOIP Section 19

Carried

Councillor Terry Yagos 19/160

Moved that Council open the Council Meeting to the public, the time being 4:10 pm.

Carried

J. NEW BUSINESS

1. Chief Administrative Officer Probationary Period Agreement

Councillor Bev Everts 19/161

Moved that Council ratify the Agreement and Evaluation Workshop, as presented during the Closed Meeting Session.

Carried

K. ADJOURNMENT

Councillor Terry Yagos 19/162

Moved that Council adjourn the meeting, the time being 4:12 pm.

Carried

 REEVE

 CHIEF ADMINISTRATIVE OFFICER

Recommendation to Council

TITLE: RCMP MUSICAL RIDE DINNER SPONSORSHIP			
PREPARED BY: Troy MacCulloch		DATE: April 2, 2019	
DEPARTMENT: Administration			
			ATTACHMENTS:
Department Supervisor		Date	1. Letter from Heritage Acres, dated March 19, 2019
APPROVALS:			
Department Director	Date	 CAO	03 Apr. 19 Date

RECOMMENDATION:

That Council share the cost of sponsoring a dinner, for the RCMP Musical Ride, at a total amount of \$1,750, with the funds coming from Grants to Groups and Organizations (Account No. 2-75-0-770-2765).

BACKGROUND:

The RCMP Musical Ride is scheduled to perform at Heritage Acres on July 27, 2019.

Mark Barber, Executive Director for Heritage Acres, attended the March 26, 2019 Council Meeting as a delegation to request that the MD and Town of Pincher Creek sponsor a dinner on July 26, 2019 for the Musical Ride Members, and other invited guests.

FINANCIAL IMPLICATIONS:

Council earmarked \$1,267.38 from the RMA Patronage Rebate to the Grants to Groups and Organizations Account so there is a surplus in this account for 2019.

To date, no other funds have been expensed from this account.

HERITAGE
Acres
Farm Museum

B2
RECEIVED
MAR 19 2019
M.D. OF PINCHER CREEK

March 19, 2019

Reeve Brian Hammond and Council
MD of Pincher Creek
Box 279
Pincher Creek, Alberta
T0K 1W0

Dear Reeve Hammond and Council:

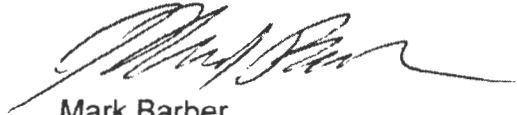
This year we will be celebrating Massey Harris farm equipment and recognizing the significant impact this Canadian Company had on prairie agriculture. Further, we are very excited to host the RCMP Musical Ride for two shows on Saturday, July 27th.

We are writing to request the following for our annual show on July 26th, 27th, and 28th:

- The provision of a water truck and operator for the three days of the event.
- Further, we are requesting that the MD and the Town of Pincher Creek sponsor a dinner on Friday evening that will host the Musical Ride members, local RCMP officers (current and retired), local EMS members, municipal officials, and event volunteers. Family members of the stated participants will also be invited. We anticipate that the sponsorship will amount to \$1,750 for each municipal entity.

We would also like to thank you and the Municipality of Pincher Creek for your continuing support. It is this kind of support that allows our Museum to preserve and share our heritage with our current and future generations.

Sincerely,




Mark Barber
Executive Director

Heritage Acres
Box 2496
Pincher Creek, Alberta
T0K 1W0

Phone: 403-627-2082

Recommendation to Council

TITLE: HERITAGE ACRES – REQUEST FOR WATER TRUCK AND OPERATOR		
PREPARED BY: Troy MacCulloch		DATE: April 2, 2019
DEPARTMENT: Administration		
		ATTACHMENTS: 1. Letter from Heritage Acres, dated March 19, 2019
Department Supervisor	Date	
APPROVALS:		
Department Director	Date	CAO

RECOMMENDATION:

That Council authorize the provision of a water truck, with operator, for July 26-28, 2019, during the Heritage Acres Annual Event.

BACKGROUND:

On March 19, 2019, the MD of Pincher Creek received the attached letter from Heritage Acres, requesting the provision of a water truck and operator during their annual event.

This is an annual request, which historically Council has approved.

FINANCIAL IMPLICATIONS:

Staff time may be a factor.

HERITAGE
Acres
Farm Museum

RECEIVED
MAR 19 2019
M.D. OF PINCHER CREEK

March 19, 2019

Reeve Brian Hammond and Council
MD of Pincher Creek
Box 279
Pincher Creek, Alberta
T0K 1W0

Dear Reeve Hammond and Council:

This year we will be celebrating Massey Harris farm equipment and recognizing the significant impact this Canadian Company had on prairie agriculture. Further, we are very excited to host the RCMP Musical Ride for two shows on Saturday, July 27th.

We are writing to request the following for our annual show on July 26th, 27th, and 28th:

- The provision of a water truck and operator for the three days of the event.
- Further, we are requesting that the MD and the Town of Pincher Creek sponsor a dinner on Friday evening that will host the Musical Ride members, local RCMP officers (current and retired), local EMS members, municipal officials, and event volunteers. Family members of the stated participants will also be invited. We anticipate that the sponsorship will amount to \$1,750 for each municipal entity.

We would also like to thank you and the Municipality of Pincher Creek for your continuing support. It is this kind of support that allows our Museum to preserve and share our heritage with our current and future generations.

Sincerely,


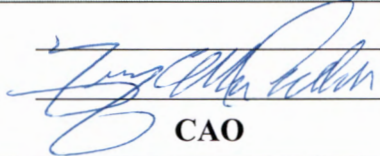


Mark Barber
Executive Director

Heritage Acres
Box 2496
Pincher Creek, Alberta
T0K 1W0

Phone: 403-627-2082

Administration Guidance Request

TITLE: INVITATION TO ATTEND YOUTH FORUM			
PREPARED BY: Troy MacCulloch		DATE: April 2, 2019	
DEPARTMENT: Administration			
		ATTACHMENTS:	
		1. Email, dated March 21, 2019 with Delegation Presentation	
Department Supervisor		Date	
APPROVALS:			
			
Department Director		CAO	02 Apr. 19 Date

REQUEST:

That Council determine their participation in the Youth Forum, scheduled for April 13, 2019, at the Provincial Building, Pincher Creek.

BACKGROUND:

La Vonne Rideout, Director of Community Services with the Town of Pincher Creek, attended the March 26, 2019 Council Meeting as a delegation to speak to the upcoming Youth Forum, scheduled for April 13, 2019, and to invite Councillors to participate in the Forum.

FINANCIAL IMPLICATIONS:

Meeting per diems would be applied.

Tara Cryderman

Subject: FW: MD Council presentation
Attachments: Youth Forum Council benefits.docx; Youth Forum Proposal.PC.March2019.pdf; Youth Advisory Council Terms of Reference.pdf; Youth Advisory Council.pdf

From: Community <community@pinchercreek.ca>
Sent: Thursday, March 21, 2019 11:55 AM
To: Tara Cryderman <AdminExecAsst@mdpinchercreek.ab.ca>
Subject: MD Council presentation

Hi Tara,

I am hopeful that I can still attend the MD Council meeting next Tuesday to share this initiative with them and request that a member of council be present at the opening of the Forum to bring greetings from the MD.

Let me know if you are needing anything else from me.

Thanks,

La Vonne Rideout

Director of Community Services
Town of Pincher Creek
community@pinchercreek.ca
403-627-4322 (w)
403-894-2074 ©

A Youth Forum is scheduled for April 13, 2019 at the Provincial Building.

- The Director of Community Services for the Town of Pincher Creek has initiated this project based on feedback from the community and conversations with both town and md counsellors.
- There have been concerns voiced historically that the youth do not currently have a channel to be heard in the community.
- The Council is aware of other youth councils that are happening in other communities and have shown interest in the potential for our community.
- The options for a youth voice are as varied as there are communities. There does not seem to be a one size fits all.
- That the youth who are being invited to the forum will be from the town and municipal district of Pincher Creek and will hopefully reflect the youth demographics of such.

Community leaders are realizing the positive connection between involving youth in community activities and the increase in overall community vitality and engagement. Youth bring new energy and ideas to standard issues and concerns, often with a unique perspective as to how best to tackle challenges and opportunities.

- A Youth Council provides young people with a forum to voice their needs and gives them an opportunity to make a difference in their community.
- Every community can benefit by actively involving youth in local governance. By involving young people, not only are they guided into meaningful activities, they can also learn about citizen involvement as they help identify and solve community problems.
- Youth Councils can help build relationships across generations. In many cases, youth members form mentor relationships with adult champions, partners or advisors.
- Limited community resources and support in rural communities can lead to higher crime rates and the abuse of drugs and alcohol; research indicates youth who are engaged in structured activities are less likely to use illicit drugs, cigarettes, or alcohol. They are also less likely to engage in risky sexual or violent behavior, drop out of school or become depressed. They have higher self-esteem, are more physically active, obtain higher grades and show a greater commitment to their families, friends and communities
- Youth Councils can help **rural youth**, who are sometimes more removed than their urban counterparts, to be less isolated. It gives young people a reason to come together and to share mutual interests with each other.
- It can spread the workload. Young people often have tons of energy to contribute to community development activities. Adults often find themselves not having enough time to accomplish all that they would like. Youth Council volunteers in communities around the world are helping to get stuff done!

Other benefits for the Youth:

ATTAIN: • Leadership skills • Special event planning • Public speaking • How to work as a team • How to advocate for their Rights • Learn about and engage in local politics • How to deliver seminars, workshops and presentations • Conflict resolution, mediation, negotiation, communication skills, etc. BENEFITS: • Being a community leader • Meeting city councilors • Gain employment skills • Have their voice heard • Meet youth with similar interests • Be a youth representative from your school • Gain references for Scholarships and employment • Volunteer hours

...byDesign

Diane M. Randell & Associates

Facilitating Organizational Development, Planning and Systems

Phone: (403)915-7873

Email: randdi2@icloud.com

OVERVIEW

...byDesign and Diane M. Randell is pleased to submit this proposal for services to support The Town of Pincher Creek and the MD of Pincher Creek in achieving its goal(s) to build a 'youth friendly' community through the identification of the assets, service gaps and needs of the youth. This can be accomplished by giving youth a voice within a safe and supportive environment. A Youth Forum is an organized event that gives the youth the chance to express their ideas, opinions and needs to decision makers, community organizations and other leaders that influence a positive community environment.

Objectives of the Forum

- Provide an opportunity for the urban and rural youth to gather, identify and consider possibilities
- Create opportunities for the youth to participate in a forum that is focused on their strengths, needs and discuss possibilities that would improve youth engagement and community inclusion
- Identify youth focused recommendations for consideration by the Town of Pincher Creek, M.D. of Pincher Creek, youth and the community

The Opportunity

In consultation with L. Rideout and through a strength-based approach of youth engagement, ownership and strategic outcomes, the following goals are identified:

- Goal #1: Engage youth to identify community assets, gaps and the needs of youth through broad feedback solicited from students in the schools
- Goal #2: Integrate the student feedback in the Youth Forum process
- Goal #3: Promote the value of youth strength-based involvement in civic engagement and a designed planning process
- Goal #4: Develop and present the outcomes of the Youth Forum and recommendations for strategic action to the Councils, community leaders, agencies and fellow youth.

THE PROPOSAL

The Town of Pincher Creek and the MD of Pincher Creek has a well-deserved reputation to continuously meet the needs of the community from an economic, social and environmental perspective. It is within these valued principles that this proposal is focused on providing the Councils with youth driven perceptions and recommendations to further improve opportunities for building a strong future for all people. Through their views, it is anticipated the youth will

identify what is needed to build and strengthen a community that welcomes and supports youth and young adults to be successful, experience a sense of belonging and safety and benefit from a strong diversified economy.

It is our experience that when youth are provided an opportunity to share their vision of community based on their perception of the assets and needs, good things happen for everyone. Youth have a voice and through opportunities like the Youth Forum, they will grow and develop to be the future community leaders. Providing them with an opportunity to gather, participate, lead initiatives as well as offer their perspectives results in a community of inclusion, understanding and respect; further supporting the health, well being and safety of the community.

Execution Strategy

A Youth Forum provides a structured platform to launch an opportunity for youth to express their ideas, opinions and needs to decision makers, leaders and other youth. The purpose of the forum is to inform and set direction. The execution strategy is grounded in evidence-based practice of community engagement and consultation. Following is a description of the community youth engagement process and a proposed timeline of events leading up to and including the Youth Forum. Based on previous experience, youth become engaged when they have a voice, a safe respectful forum within which they can share their values, beliefs, needs, strengths. The role of adults and the facilitator is to listen carefully and to consider how their ideas and opinions can be maximized and incorporated into community planning.

Following is a description of our project methods, including how the project will be developed, a proposed timeline of events, and reasons for why we suggest developing the project as described.

Project Deliverables

Following is a complete list of all project deliverables:

Deliverable	Description
Develop a community and youth focused plan and strategy for a Youth Forum	Planning a Youth Forum requires diligence and awareness of the needs and expectations of the youth, the Town and MD of Pincher Creek, youth serving agencies, schools and Community Services. Prior to the Forum, feedback from the youth will be gathered through a "Blackboard" exercise responding to a question for the youth regarding needs, assets and gaps in community. Identify 4 youth to assist with the planning.
Facilitate the Youth Forum that is inclusive, youth focused and results in a "go forward" engagement and plan	The facilitation of the Youth Forum will be a dynamic process t focused on the assets and the needs of the youth (including a summary of the feedback from the youth population). Youth participants will be provided the opportunity, through a guided process, to share their perceptions of the youth related issues in the community and recommend possibilities and opportunities to grow support a 'youth friendly" community.
A Youth Forum Report and Summary of the Proceedings, Recommendations and future Action Plan	Following the Youth Forum, a summary of proceedings and the youth focused recommendations will be presented to the Town and MD of Pincher Creek. This will include support and development of a youth presentation to each Council as required.

Timeline

Key project dates are outlined below. Dates are best-guess estimates and are subject to change until a contract is executed.

Description	Start Date	End Date	Duration
Project Start	March 11, 2019	June 30, 2019	17 weeks
Initial Consultation with La Vonne Rideout, Director Community Services, Town of Pincher Creek regarding Youth Forum	March 11, 2019	March 20, 2019	3 hours
Development of Proposal	March 11, 2019	March 20, 2019	8 hours
Plan the Youth Forum process in consultation with LaVonne Rideout, Elected Officials as requested and School Liaisons and youth following the proposal presentation to Town Council	March 25, 2019	April 12, 2019	14 hours
Phase One: Planning Complete	March 11, 2019	April 12, 2019	25 hours
Set-up of the Facility	April 12, 2019	April 12, 2019	2 hours
Facilitation of the Youth Forum. Debriefing, Evaluation and tear down to follow	April 13, 2019	April 13, 2019	10 hours
Phase Two: Youth Forum Complete			
Follow-up and Evaluation	April 13, 2019	April 30, 2019	3 hours
Development of Summary of Proceedings, Report and Recommendations	April 14, 2019	April 30, 2019	4-6 hours
Support Release of the Report (as requested) and Presentation to Elected Officials (as requested)	April 30, 2019	June 30, 2019	3 hours
Phase Three: Summary and Report of Youth Forum including recommendations: Complete			June 30, 2019
Project Complete			June 30, 2019

Supplied Material and Resources

The following materials are to be supplied by The Town of Pincher Creek and the MD of Pincher Creek for this project. For ...byDesign and Diane M. Randell to meet the above milestones, the following supplies, meeting(s) and materials are required

Materials to be supplied by The Town of Pincher Creek and the MD of Pincher Creek	Due Date*
Booking of Facility, Tables and Chairs	Immediately
Flip Charts and Markers (Schools and Forum)	April 1 and 12, 2019
Participate in a planning meeting prior to the Forum	Week of April 1
Meals, snacks and refreshments	April 13, 2019
Publication of printed materials and final report(s)	April 10-June 30, 2019

ANTICIPATED RESULTS

Benefits

As a result of the Youth Forum, it is anticipated the youth, community leaders and agencies and civic governance bodies will have a shared understanding of the following outcomes:

- Result #1: Identification of the community's current youth assets and needs as voiced by the youth stakeholders
- Result #2: Articulation of the existing gaps between the community assets and needs of the youth
- Result #3: Strategic and Action Plan (based on the assets, gaps and needs) with recommendations to strengthen the building of an inclusive community for all youth.
- Result #4: Opportunity for community leaders to listen to what youth say and to consider how their ideas and opinions can be maximized and integrated in community planning.

COST

The following table outlines the cost of the proposed services. These prices are valid for 60 days.

Services	Price
Planning and Development of Resources and Planning	
Feedback from youth in preparation of the Forum	
Facilitation of the Youth Forum	
Follow-up, Evaluation and Report Writing	
Mileage and Expenses	
Total Services	\$1,300.00

Disclaimer: The prices listed in the preceding table are an estimate for the services discussed. This summary is not a warranty of final price. Estimates are subject to change if project specifications are changed or costs for outsourced services change before a contract is executed.

QUALIFICATIONS

...byDesign and Diane M. Randell is continually proven to be an industry leader for community engagement and facilitation in the in the following ways:

- Broad experience in leadership positions including health care, consulting services, evaluation and continuous improvement and municipal administration implementing Social Policy.
- Professional development and experience focusing on organizational development, planning, systems design and continuous improvement
- Extensive practical experience in group dynamics, facilitation, civic and community engagement and facilitation
- Experience in the facilitation of Youth Forums and development and ongoing support of a Youth Council.

CONCLUSION

It is noted that truly effective youth programs and services are the result of high levels of youth involvement – not just as recipients of services, but as valuable resources who give program direction. When youth have a voice – a voice that's heard and acted on by adults – they have the power to change their world for the better. (ACT)

...byDesign looks forward to working with the youth and The Town of Pincher Creek and the MD of Pincher Creek in supporting your efforts to strengthen the assets and further meet the needs of the youth in your community. You are to be commended on your leadership and support of a youth focused approach to build an inclusive community for all people as well as an integrated approach between Councils. We are confident we can implement this proposal within the time frame presented and to work through any challenges and opportunities that present themselves to fulfill the purpose of the Forum and their recommendations to move forward. This consulting and facilitation service are experienced in working with youth within the construct of municipal governance and the broader community.

If you have questions on this proposal, feel free to contact Diane Randell at your convenience by email at randdi2@icloud.com or by phone at (403) 915-7873. I look forward to following up with you regarding this proposal within the next week

Thank you for your consideration,

Diane M. Randell
...byDesign

**CITY OF LETHBRIDGE YOUTH ADVISORY COUNCIL
TERMS OF REFERENCE**

1. Name and Type of Committee

Youth Advisory Council

2. Statement of Purpose

The Youth Advisory Council exists to foster a relationship between Lethbridge City Council and the youth of the City of Lethbridge. We will accomplish this through:

Advocacy, Education, and Engagement.

3. Duties and Responsibilities

- i. Act in an advisory capacity to City Council, the City of Lethbridge and community partners on issues relevant to youth and the community.
- ii. Conduct relevant research and consultation that addresses current, emerging and future concerns of Lethbridge youth.
- iii. Provide a forum to address and discuss concerns that affect youth in Lethbridge. Provide regular updates on activities, respond to inquiries, forward recommendations, and raise awareness of issues affecting youth to City Council

4. Composition and Appointments

a) Voting Members

- i. Nine (9) community youth representatives between the ages of 14 and under 25 at the time of appointment or renewal. Membership should reflect the diversity of youth in the community.
- ii. One (1) representative appointed by both the Lethbridge College Students Association and the University of Lethbridge Students Union. These representatives shall be ratified by City Council and will be exempt from the age requirement.
- iii. Total: Eleven (11) voting Youth Advisory Council members

b) Non-Voting Members

- i. City of Lethbridge to provide ongoing administrative support and assistance.

c) Process and/or designation of Chair and Vice-Chair

- i. The Chair will be appointed by the voting members of the Youth Advisory Council at the beginning of each year. This is a one (1) year term, with an option for renewal up to a maximum term up to two (2) years.
- ii. The Vice-Chair will be appointed by the voting members of the Youth Advisory Council at the beginning of each year. This is a one (1) year term, with an option for renewal up to a maximum term up to two (2) years.
- iii. The Chair or Vice-Chair will preside at every meeting and shall vote on all questions submitted.

d) Sub Committees

The Youth Advisory Council may establish sub-committees to examine, report, and take action, which is consistent with the Youth Advisory Council Strategic Plan and Terms of Reference.

- i. The Chair of any such sub-committee shall be a member of the Youth Advisory Council;
- ii. Sub-committees may recruit interested members of the community to assist in executing the assigned tasks of such sub-committee; and
- iii. Sub-Committee meetings may be called at the request of the Chair of the sub-committee.

5. Term of Appointment

To be appointed by City Council for a one-year term with an option for renewal up to a maximum term of six years.

6. Quorum/Meeting Frequency

- i. A quorum of the Committee is a majority of the voting members.
- ii. Meetings will be held on the Third Thursday of every month from 5:00 P.M. – 7:00 P.M.

7. Support (Financial and/or Staff)

- a) Meeting room with access to a computer

b) Financial

1. Start up and operational meeting expenses
2. Outreach and professional development opportunities

c) Administrative support

1. Email and mail services
2. Agenda and minutes will be circulated at least two days prior to meetings by email

8. Reporting, Review and Evaluation

- i. Build a four (4) year Strategic Plan, including goals and actions to be taken by the Youth Advisory Council.
- ii. An annual review to evaluate the impact and achievements of the strategic plan of the Youth Advisory Council will be conducted at the first November meeting of each year.
- iii. Conduct a review of the Terms of Reference annually in November.



YOUTH ADVISORY COUNCIL

Approved by City Council:	Appointment Date	Expiry Date
Derek St. Jean	January 2014	December 31, 2019
Liberty Charissage	January 2015	December 31, 2019
Chloe Devoy	April 2017	December 31, 2019
Dorothy Graham, Chair	September 2017	December 31, 2019
Grace Forster, Vice-Chair	October 2017	December 31, 2019
Sinéad Siever	January 2018	December 31, 2019
Bailey Kester	January 2019	December 31, 2019
Christopher Jochem	January 2019	December 31, 2019
Declan Sander	January 2019	December 31, 2019

Ratified by City Council:	Expiry Date
University of Lethbridge Representative: Victoria Schindler	Dec. 31, 2019
Lethbridge College Representative: Connor Frizzley	Apr. 30, 2019

Ryan Westerson, Legislative Services Assistant 403-320-4741

Terms of Reference revised: September 2013, January 2018, March 2019

Membership:	<p><u>Voting Members:</u></p> <ol style="list-style-type: none"> Nine (9) public members, between the ages of 14 and under 25; One (1) representative from the University of Lethbridge Student's Union and one (1) representative from the Lethbridge College Student's Association to be ratified by City Council – exempt from the age requirement. One (1) year terms to six (6) year maximum. A member is disqualified from the Committee if the member has three unexcused absences annually from regular meetings
Mandate:	<p>The Youth Advisory Council exists to foster a relationship between Lethbridge City Council and the youth of the City of Lethbridge. We will accomplish this through: Advocacy, Education and Engagement.</p> <ul style="list-style-type: none"> Act in advisory capacity to City Council, the City of Lethbridge and community partners on issues relevant to youth. Conduct relevant research and consultation that addresses current, emerging and future concerns of Lethbridge youth. Provide regular updates on activities, respond to inquiries, forward recommendations and raise awareness of issues affecting youth to City Council.
Meetings Held:	<p>Held: Third Thursday of the month at 5:00 PM (1.5 to 2 hours) Location: City Hall, Culver City Meeting Room</p>
Contact:	Office of the City Clerk: 403-329-7383
Requirements:	Ability to work well in a team environment

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
March 7, 2019 – MD Council Chambers

Present: Chair John Lawson, Vice Chair Martin Puch, Councillor Bev Everts,
Councillor Quentin Stevick, and Member Frank Welsch.

Also Present: CAO Troy MacCullough, Provincial Key Contact Bradley Smith,
Agricultural Services Manager Shane Poulsen, and Receptionist Jessica
McClelland.

Absent: Member David Robbins and Environmental Services Technician Lindsey
Davidson

Chair John Lawson, called the meeting to order at 9:38 am.

A. ADOPTION OF AGENDA

Frank Welsch 19/027

Moved that agenda be approved as presented.

Carried.

B. MINUTES

Councillor Stevick 19/028

Moved that resolution 19/022 in the minutes from February 7, 2019 be amended to “Moved that the ASB grant Foothills ~~Forest~~ **Forage** and Grazing Association \$2000 for their core funding with **up to** an additional \$3000 for individual events, for the 2019 year.”

AND THAT the minutes be approved as amended.

Carried.

C. BUSINESS ARISING FROM THE MINUTES

D. ASB KEY CONTACT REPORT

Frank Welsch 19/028

Moved that the oral report from ASB Key Contact, Bradley Smith, be received as information.

Carried

Martin Puch arrived at the meeting, the time being 9:47 am

E. UNFINISHED BUSINESS

1. Eradicable Weed Policy

Councillor Everts 19/029

Moved that draft policies 601 Weed Control and 601B Eradicable Weed Policy, be forwarded to Council for consideration;

AND THAT policies 608 Weed Free Gravel Policy and 603 Landowners Being Responsible for Weed Control on Municipal Right-of-Ways, be brought back to ASB for the meeting in April with information as discussed.

Carried.

2. Deadstock Collection and Removal

Councillor Stevick 19/030

Moved that the regional meeting synopsis dated February 21, 2019 be received as information.

Carried.

3. ASB Funding Review

Agricultural Services Manager Shane Poulsen stated that the synopsis of the meeting on February 6, 2019 was not available and possibly will not be available until May.

Frank Welsch 19/031

Moved that any future information regarding the ASB funding review be brought forward when it is available.

Carried

4. Farm Safety 2019 Request for Funding

Councillor Everts 19/032

Moved that the ASB grant the Farm Safety Center School program an additional \$1000 for 2019.

Defeated

5. Alternative Land Use Services (ALUS)

Councillor Stevick 19/033

Moved that Dennis Lestuka be invited to the ASB meeting in April to discuss Alternative Land Use Services (ALUS) in general, as well as any specific projects that he would see beneficial within the MD of Pincher Creek.

Carried

F. CLOSED MEETINGS INFORMATION FOR CLARIFICATION

Frank Welsh 19/034

Moved that information regarding closed meetings be tabled until the meeting in April pending CAO Troy MacCulloch providing a guiding document for the board.

Carried

G. 2019 AES DEPARTMENT REPORT

1.) Environmental Services Technician January 2019

Councillor Everts 19/035

Moved to accept the departmental reports from Environmental Services Technicians and Agricultural Services Manager for February 2019 as information.

Carried

I. CORRESPONDENCE

1. For Action
2. For Information

Martin Puch 19/036

Moved that the following be received as information:

- a. 2018 Deadstock Summary from the Waterton Biosphere Reserve Association (WBRA)
- b. Agricultural Plastics Recycling Group Newsletter, February 2019
- c. CFIA – TRACE Newsletter, February 2019
- d. Class 1 Driver Training Requirements for Farmers Letter from Brazeau County
- e. Environmental Stewardship & Climate Change Producer Program

- f. Canadian Agricultural Partnership Farm Water Supply Program
Reminder
- g. 9th Annual Alberta CARE Spring Seminar
- h. Grain ~~Bin~~ Recycling Proposal
- i. SWIM meeting notes
- j. Guide for Declaring Municipal Agriculture Disasters in Alberta

Carried

J. NEW BUSINESS

CAO Troy MacCulloch thanked the board for their work and stated that it was impressive to see Council, citizens and staff work collaboratively on committees.

K. NEXT MEETING

Next ASB meeting is on Thursday April 4, 2019

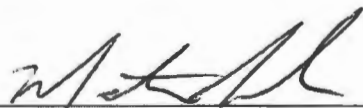
L. ADJOURNMENT

Frank Welsch

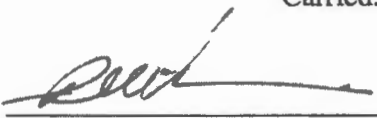
19/037

Moved to adjourn the meeting, the time being 12:31 pm.

Carried.



ASB Chairperson



ASB Secretary

Regional Water and Wastewater Project Briefing

April 4, 2019 update

This update will no longer include information on the Beaver Mines Servicing project as the pipeline to Beaver Mines, the re-chlorination building and reservoir are constructed. Commissioning and site clean up are ongoing and are scheduled to be complete by May 31, 2019.

For the purpose of this briefing going forward, there are three distinct projects, Beaver Mines Water Distribution and Waste Water Collection, Beaver Mines Waste Water Treatment and Castle Servicing.

- 1) The Beaver Mines Water Distribution and Waste Water Collection component of the project includes the installation of pipes in the Hamlet to connect residents to the potable water reservoir and to connect to the wastewater collection system and treatment force main.

Council adopted a terms of reference for the Beaver Mines Community Association Advisory Committee to provide administration assistance in ensuring the project maximizes efficiency and minimizes disruption to residents in the Hamlet during construction.

- a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
 - b. Where required, easements for utility crossings on private land are being identified. Consultation with land owners has been initiated.
 - c. Meetings with Atco Gas have identified areas where their upgrades in the Hamlet and the water/wastewater systems have conflicts. The conflict areas have been reviewed and proposed solutions found. Atco Gas is looking to upgrade segments of their infrastructure in 2019.
 - d. Packages are being developed to provide information to residents on the project with the first package due to be mailed to residents in April 2019.
- 2) The wastewater treatment system component of the project includes a force main to the wastewater treatment system from the Hamlet.
 - a. Numerous proposals for wastewater treatment facilities have been received and reviewed by Council.
 - b. Council at their March 26, 2019 meeting requested Administration complete a Request for Proposals (RFP) for Beaver Mines waste water treatment options. This RFP will provide Council with additional information to assist in moving the waste water treatment project selection process forward.

Regional Water and Wastewater Project Briefing

- 3) The Castle Servicing component of the project integrates the Castle requirements into the Beaver Mines Servicing and Beaver Mines Water Distribution components of the project. As well, this section covers the pipeline and booster stations from Beaver Mines to the Castle Parks and Castle Mountain Resort.
 - a. Meetings were held with Alberta Environment and Parks, Alberta Tourism, Alberta Transportation, MPE Engineering and the MD to discuss some of the technical issues associated with supplying water to Castle Parks and Castle Mountain Resort including upsizing requirements of the already planned Beaver Mines Servicing project.
 - b. MPE was commissioned to do the detailed design and tendering of the Castle Servicing project.
 - c. The contract for the pipeline has been awarded to L.W. Dennis Contracting Ltd. Construction activity will commence before the end of April 2019.
 - d. Tenders closed for the Castle Servicing mechanical systems including booster stations on March 21, 2019. Tenders received are currently being evaluated.

Operations Report April 4, 2019

Operations Activity Includes:

Agricultural and Environmental Services Activity Includes:

- March 25 SWIM Meeting
- March 25 Safety Event Planning Meeting
- March 28 EFP Workshop
- March 28 Interviews
- March 29 EFP Review with landowners
- April 2 Patton Park Gopher Monitoring
- April 3 Safety Inspection
- April 3 Deadstock Discussions

Public Works Activity Includes:

- Regular Road Maintenance and Snow removal
- Repair Lundbreck Water Problem
- Start of snow fence removal
- Tree and Branch removal
- Airport runway clearance
- Sign installation and repairs where needed
- Standpipe repair
- Repair washout at Hagglund Road
- Hiring Seasonals
- Kindergarten tour (17 students)

Upcoming:

- April 4 ASB Meeting
- April 5 Vacation (Shane)
- April 10 Joint Health and Safety
- April 10 BioControl Meeting
- April 11 Staff Meeting

Project Update:

- Director of Operations position - discussions ongoing
- Public Works Manager position – Posting closes April 10
- Head Mechanic position – Posting closes April 17

Call Logs – attached.

Recommendation:

That the Operations report for the period March 21, 2019 to April 3, 2019, and the call log be received as information.

Prepared by: Roland Milligan



Date: April 4, 2019

Reviewed by: Troy MacCulloch




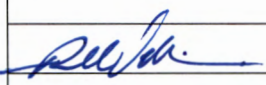

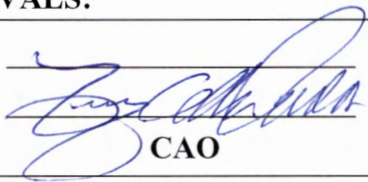

Date: Apr. 4, 2019

Submitted to: Council

Date: April 9, 2019

WORK ORDER	DIVISION	LOCATION	Approach Number	CONCERN/REQUEST	PUBLIC WORKS	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1558	Division 1	SW36 T4 R30 W4		Re getting an approach built		Jared Pitcher	waiting on agreement with Development Officer	Wednesday, April 18, 2018	
1617	Division 1	West Kerr		Trees on the west side of Kerr road need cut back		Stu Weber	add to 2019 brushing plan	Wednesday, May 30, 2018	
1643	Division 4	SW22 T7 R1 W5		Would like a culvert put in to solve water problem		Bob Millar	Defered to 2019	Tuesday, June 26, 2018	
1709	Division 1	SE 33-3-29 W4M		breaking the SE 33-3-29-W4M and will be hauling crop out next year. He suggested we look at the road as there		Stu Weber	Defered to 2019	Thursday, September 6, 2018	
1725	Division 4	NW4 T8 R1 W5	#8017 RR1-3A By glider strip	Caragana Bush in ditch needs to be removed		Jared Pitcher	add to 2019 brushing plan	Monday, October 1, 2018	
1750	Division 3	NE23 T6 R1 W5	#1101 TWP6-4	Would like Caragana Shubs cut down		Jared Pitcher	add to 2019 brushing plan	Monday, October 22, 2018	
1761	Lundbreck	End of old Hwy	walkway by track	fence post is down		Jared Pitcher	On list	Thursday, January 17, 2019	
1859	Division 4	NW29 T8 R1 W5	#8471	Road & Driveway / May have to wait for mud to dry		Brian Layton	On list	Friday, March 15, 2019	
1866	Division 2	unable to advise	507 out of town	concerned about a ditch clean out need more infor			Completed	20-Mar-19	20-Mar-19
1867	Division 2		Kudos	Tree to be removed / called to say thanks & good job		Jared Pitcher	Completed	20-Mar-19	27-Mar-19
1868	Division 1	Road up to	Hawksnest	Frozen culvert		Checked and ok	Completed	20-Mar-19	29-Mar-19
1869	Division 3	Hagglund Road	Gladstone	Culvert plugged and water running over the road		Stu Weber	Completed	21-Mar-19	21-Mar-19
1870	Division 5	NW1 T8 R3 W5	Kudos	Called to say the road maintenance this year has been Superb			Completed	21-Mar-19	21-Mar-19
1871	Division 2		Kudos	Thank you and good job done on his road		Tony Tuckwood	Completed	22-Mar-19	22-Mar-19
1872	Division 5	SW13 T7 R3 W5	#3015 TWP7-2	Kudos to the trio crew great work and attitude		Kent, Mike & Joe	Completed	22-Mar-19	22-Mar-19
1873	Division 3			How to get dust control product off his car			Completed	22-Mar-19	22-Mar-19
1874	Division 5	SE23 T9 R3 W5	#9312 RR3-1A	Culvert work was done in their area and they were not advised - She was angry - site was checked out and ok		Jared	Completed	25-Mar-19	25-Mar-19
1875	Division 3	Lynx Creek	& Carbondale	Kudos Great job on road		Tony Tuckwood	Completed	25-Mar-19	25-Mar-19
1876	Division 1	NW34 T4 R28 W4	Waterton Colony	Frozen plugged culvert		Brad	Completed	25-Mar-19	25-Mar-19
1877	Division 3	NE17 T7 R1 W5	#1409	SW of Cowley Frozen Culvert		Jared	Completed / Sinnott	25-Mar-19	25-Mar-19
1878	Division 3	SE11 T6 R2 W5		Wants to build a new approach		Jared	On the list to do	25-Mar-19	25-Mar-19
1879				Kindergarten tour April 3		Stu Weber	Big Success	26-Mar-19	03-Apr-19
1880	Division 2	NW32 T5 R29 W4		Would like an approach put in		Jared	To be actioned	26-Mar-19	
1881	Division 3	SW5 T6 R1 W5	Co. #204856	Broken fence by grader / Tim		Jared	Completed	26-Mar-19	04-Apr-19
1882		NE17 T7 R1 W5	#1409	Basement flooding / Advised to call a plumber			Completed	27-Mar-19	27-Mar-19

Administration Guidance Request

TITLE: 2019 / 2020 RCMP PRIORITIES		
PREPARED BY: Roland Milligan		DATE: March 29, 2019
DEPARTMENT: Development and Community Services		
		ATTACHMENTS:
Department Supervisor	Date	1. PowerPoint Presentation 2018/2019 RCMP Update
APPROVALS:		
		
Department Director	Date	CAO
		
		Date

REQUEST:

That Council provide their policing priorities for 2019-2020.

BACKGROUND:

At their regularly scheduled Council Committee Meeting on March 26, 2019, Sgt. Mark Harrison, with the RCMP attended the meeting to provide Council with an update of the crime statistics for 2018. Sgt. Harrison is also requesting some direction for the 2019 - 2020 Policing Priorities.

The MD's priorities for 2018 were:

1. Increase in Rural Crime Prevention Initiatives
2. Increase in Drug Enforcement
3. Increase in Traffic Enforcement

During the Council Committee meeting, consensus seemed to be that Rural Crime Prevention was the number one priority.


Sgt. Harrison suggested establishing one main priority for the upcoming year in order to better focus the service to the MD.

FINANCIAL IMPLICATIONS:


None at this time.

▶ 2018/2019 RCMP UPDATE




- ▶ MD Constable Position- Cst. Laurence Harvey
 - ▶ Marijuana legalization update
 - ▶ New Pincher Creek NCO i/c
 - ▶ Castle Provincial Park- First year of stats, 49 calls for service
- 

2018 ANNUAL PERFORMANCE PLAN

- ▶ Increase in Drug enforcement
 - ▶ Increase in Traffic enforcement
 - ▶ Increase in Community Visibility
- 
- A decorative graphic consisting of several parallel white lines of varying lengths and orientations, located in the bottom right corner of the slide.

TRAFFIC ENFORCEMENT/EDUCATION

- ▶ Increase in violation tickets from 896 to 1144
 - ▶ Increase in checks stops during holiday periods
 - ▶ Joint RCMP Citizen on Patrol impaired driving check stops, information to public.
 - ▶ Regular Beaver mines check stops during peak ski season
 - ▶ 32 Criminal Code driving charges
 - ▶ Joint traffic enforcement initiatives planned with Conservation Officers on Hwy 774, Castle Park.
- 
- A decorative graphic consisting of several parallel white lines of varying lengths, slanted diagonally from the bottom right towards the top right, set against the blue background.

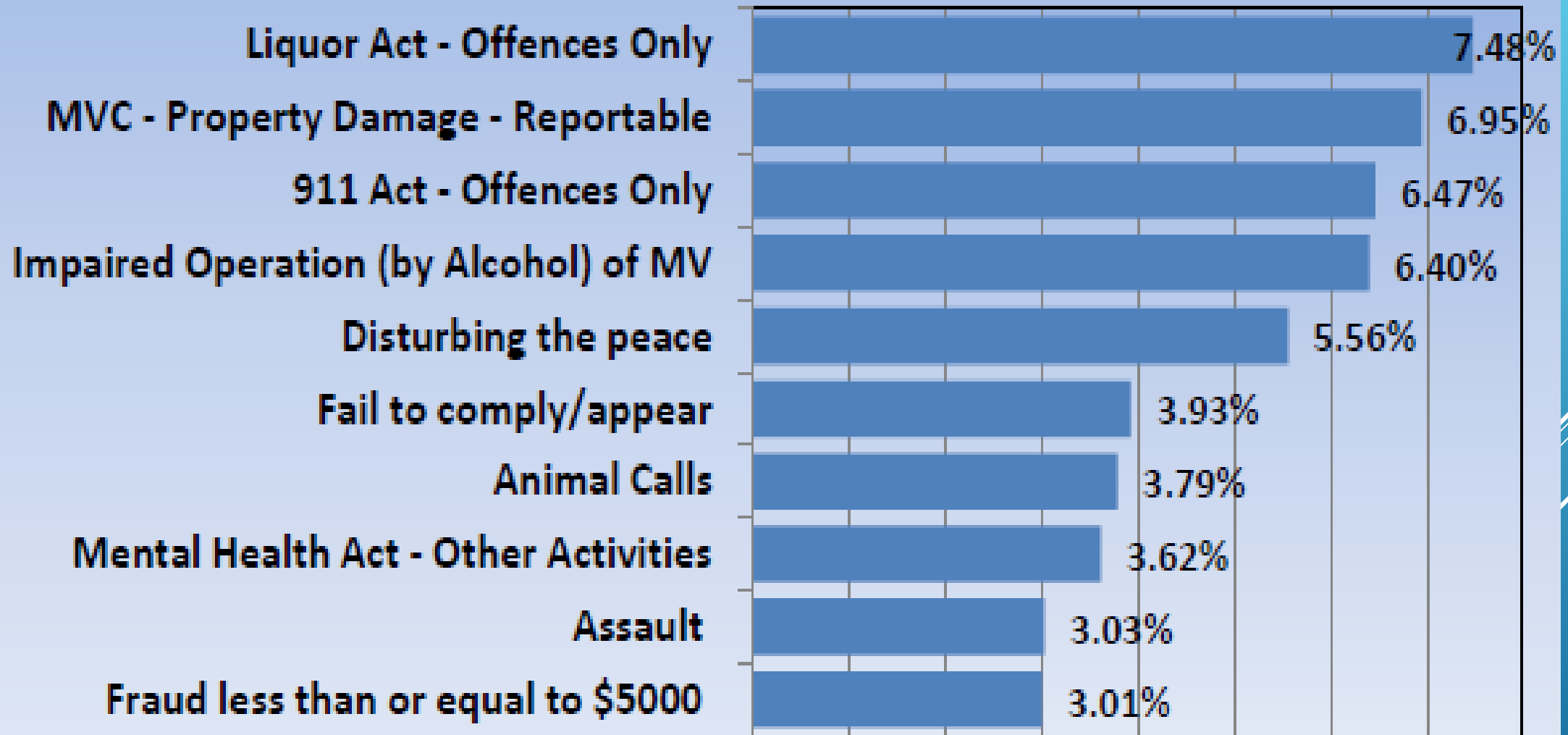
COMMUNITY PARTICIPATION

- ▶ 2018 05 21 Members attended Waterton Chamber of Commerce meeting
- ▶ 2018 06 04 Open house BBQ held at Waterton Det. 200 people attended
- ▶ 2018 06 24 Rural Crime prevention presentation Castle Ski Hill
- ▶ 2018 08 16 members participate in evacuation exercise
- ▶ 2018 09 05 Rural crime presentation for cottage owners completed
- ▶ 2018 09 25 Quarterly update to MD council and Reeve
- ▶ 2018 09 25 Rural crime map up and running on MD website
- ▶ 2018 10 29 Attended Kenow Fire Town Hall, Provided presentation to 60 people, questions about emergency response.
- ▶ 2018 11 24th RCMP rural crime presentation town hall, 80 rural home owners
- ▶ 2018 12 11th Citizen on Patrol check stop campaign, awards dinner
- ▶ 2018 12 12th Presentation at the Castle Ski Hill, 100 staff
- ▶ 2019 01 06 Large check stop at Castle Ski hill

DRUG ENFORCEMENT

- Working closely with SAD Crime Reduction Team
- Summer 2018 stolen property/drug trafficking project
- 10 drug related charges in 2018

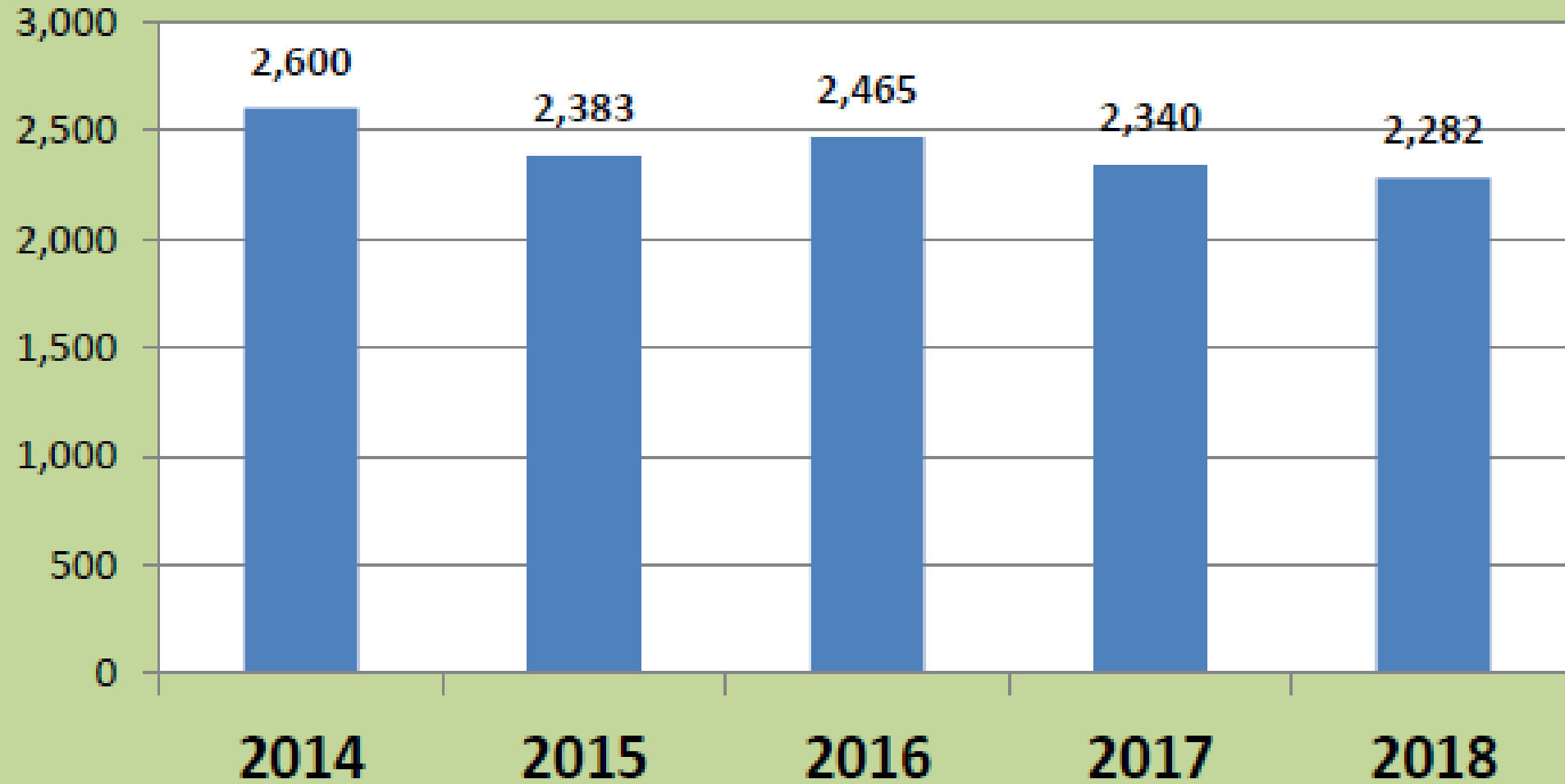
Pincher Creek Provincial Detachment - Top Ten File Types by Workload (2018)



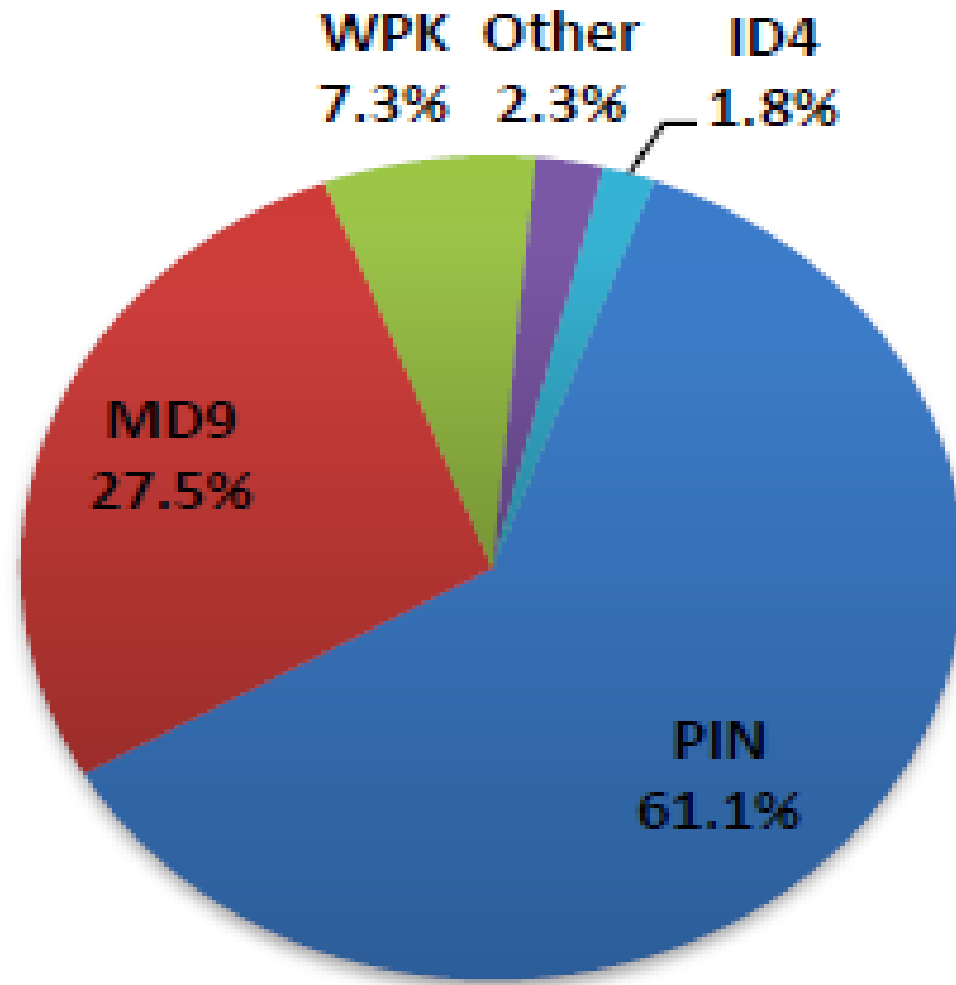
Pincher Creek Provincial Detachment - Top Ten File Types by Count (2018)



Pincher Creek Provincial Detachment - PROS Files by Year



Pincher Creek Provincial Detachment - PROS Files by Zone - 2018



MD of Pincher Creek - Pincher Creek Detachment

Crime Statistics

January - December, 2015 - 2018

CATEGORY	Trend	2015	2016	2017	2018
Drug Enforcement - Production		0	0	0	0
Drug Enforcement - Possession		5	9	3	1
Drug Enforcement - Trafficking		0	10	1	1
Drug Enforcement - Other		0	0	0	0
Total Drugs		5	19	4	2
Federal - General		3	2	0	2
TOTAL FEDERAL		8	21	4	4
Liquor Act		17	9	3	19
Other Provincial Stats		19	27	16	15
Total Provincial Stats		36	36	19	34
Municipal By-laws Traffic		2	0	0	0
Municipal By-laws		13	14	1	1
Total Municipal		15	14	1	1
Fatals		2	2	0	0
Injury MVC		15	22	17	15
Property Damage MVC (Reportable)		162	201	161	174
Property Damage MVC (Non Reportable)		19	23	32	26
TOTAL MVC		198	248	210	215
Provincial Traffic		481	873	896	1,144
Other Traffic		2	7	5	0
Criminal Code Traffic		37	37	36	32

MD of Pincher Creek - Pincher Creek Detachment

Crime Statistics

January - December, 2015 - 2018

CATEGORY	Trend	January-04-19			
		2015	2016	2017	2018
Homicides & Offences Related to Death		0	0	0	0
Robbery		0	0	0	0
Sexual Assaults		0	3	0	2
Other Sexual Offences		0	0	0	2
Assault		15	16	8	9
Kidnapping/Hostage/Abduction		0	0	0	0
Extortion		0	0	0	0
Criminal Harassment		1	2	3	5
Uttering Threats		6	7	5	3
Other Persons		1	1	0	1
TOTAL PERSONS		23	29	16	22
Break & Enter		7	8	16	22
Theft of Motor Vehicle		0	2	10	11
Theft Over \$5,000		4	1	5	5
Theft Under \$5,000		11	23	23	17
Possn Stn Goods		3	5	2	5
Fraud		3	9	10	7
Arson		0	0	3	1
Mischief To Property		23	25	26	15
TOTAL PROPERTY		51	73	95	83
Offensive Weapons		4	4	1	2
Public Order		0	0	0	0
Disturbing the peace		5	5	7	6
OTHER CRIMINAL CODE		10	22	15	5
TOTAL OTHER CRIMINAL CODE		19	31	23	13
TOTAL CRIMINAL CODE		93	133	134	118

▶ 2019 Policing Priorities



Recommendation to Council

G2b

TITLE: REQUEST FOR IN KIND DONATION– APPLICATION FEE ROYAL CANADIAN LEGION (BOBBIE BURNS PARK)							
PREPARED BY: Roland Milligan		DATE: April 2, 2019					
DEPARTMENT: Development and Community Services							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> <tr> <td style="padding: 5px;">Department Supervisor</td> <td style="padding: 5px;">Date</td> </tr> </table>				Department Supervisor	Date	ATTACHMENTS: None	
Department Supervisor	Date						
APPROVALS:							
							
_____ Department Director		_____ CAO					
_____ Date		_____ Date					

RECOMMENDATION:

That Council provide an In-Kind donation to the Royal Canadian Legion #43, by waiving the Development Permit application fees for the two (2) Development Permit Applications submitted by the Legion, for development within the Bobbie Burns Seniors Fish Pond.

BACKGROUND:

The Bobbie Burns Seniors Fish Pond Park is owned by the MD, but maintained and operated by the Royal Canadian Legion Branch #43.

On April 2, 2019, the MD received two (2) Development Permit Applications for proposed development within the park. One application proposes to install a metal clad shelter for protection against the elements located by the shore of the fish pond, and the other proposes to install an moved-in accessory building for use by the Youth Forestry Program. The applications are slated to be on the May Municipal Planning Commission Agenda.

The land use district for this parcel is Parks and Open Space. In this land use district both proposed developments are deemed to be discretionary uses. The application fee for each application is \$150. The fees are required to complete the applications


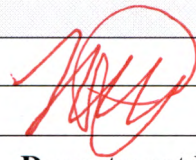
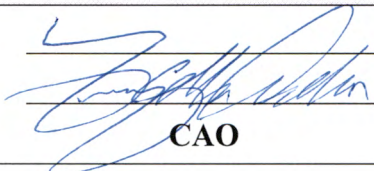
The Legion’s Bobbie Burns Senior Fish Pond Committee is requesting the fees be waived, as the MD owns the property, and all work done there is volunteer work relying on grants.

The MD previously waived the development permit fee when the new washrooms were constructed.

FINANCIAL IMPLICATIONS:

The cost of the applications ((\$300) would be absorbed by the MD

Recommendation to Council

TITLE: 2018 Financial Statements			
PREPARED BY: Meghan Dobie		DATE: April 4, 2019	
DEPARTMENT: Finance			
Department Supervisor			ATTACHMENTS: 1. 2018 Financial Package from Avail
APPROVALS:			
	<i>April 4, 2019</i>		<i>04 Apr. 19-</i>
Department Director	Date	CAO	Date

RECOMMENDATION:

That council approve the 2018 Annual Financial Statements

BACKGROUND:

- Financial statements were prepared and audited by Avail

FINANCIAL IMPLICATIONS:

None at this time

April 9, 2019

Reeve and Council
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, Alberta T0K 1W0

Ladies and Gentlemen:

RE: 2018 ANNUAL AUDIT OF MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

We are pleased to provide the following report relating to our audit of the financial statements of Municipal District of Pincher Creek No. 9 for the year ending December 31, 2018.

During the course of our audit we identified matters which may be of interest to the Council. The objective of an audit is to obtain reasonable assurance whether the financial statements are free of material misstatement and it is not designed to identify matters that may be of interest to the Council in discharging its responsibilities. Accordingly an audit would not usually identify all such matters.

The matters identified are included in this report which has been prepared solely for the information of the Council and is not intended for any other purpose. As such, we accept no responsibility to a third party who uses this report. Should any member of the audit committee or equivalent wish to discuss or review any matter addressed in this letter or any other matters related to financial reporting, please do not hesitate to contact us at any time.

Our report is intended to assist the Council in fulfilling its obligation with respect to the 2018 financial statements. We have also attached a separate communication regarding the role of the Council and our recommendations for the Council of the Municipal District of Pincher Creek No. 9.

We would be pleased to further discuss any of the issues addressed in the report or any other issue which may be of interest or concern to the Council.

Yours truly,

AVAIL LLP

Darren Adamson, CPA, CA
Enclosure

I. Purpose and Scope of Examination

We refer you to our communication dated February 19, 2019, which outlines the purpose and scope of our examination.

II. Results of Examination

As a result of our examination, we report that, in our opinion, the financial statements as at December 31, 2018 present fairly, in all material respects, the financial position of the Municipal District of Pincher Creek No. 9 in accordance with Canadian public sector accounting standards.

Throughout the course of our examination, we received full co-operation from Municipal District of Pincher Creek No. 9 officials and employees. No restrictions were imposed on the method or extent of our examination. We were given access to all records, documents and other supporting data and were furnished all information and explanations we required. In addition, we had the opportunity to discuss accounting matters with Municipal District of Pincher Creek No. 9 officials.

III. Communication with Council

In accordance with the auditing standard "communications with those having oversight responsibility for the financial reporting process", the following matters are recommended to be communicated to the Council.

Matters to be Communicated	Reference/Comment
1. Significant Deficiencies in Internal Controls	During our audit, we did not encounter any significant deficiencies in internal controls.
2. Illegal Acts and Fraud	<p>An audit conducted in accordance with generally accepted auditing standards does not provide assurance about an entity's compliance with the laws and regulations that may affect it. These standards include, however, a requirement that the nature, extent and timing of the auditors' procedures should be designed so that, in the auditors' professional judgment, the risk of not detecting a material misstatement in the financial statements is reduced to an appropriately low level.</p> <p>However, due to the nature of illegal acts, an auditor conducting an audit in accordance with generally accepted auditing standards may not detect an illegal act, or recognize an act as being illegal, even if the effect of its consequences on the financial statements is material.</p> <p>Based on the results of our testing, we did not identify any illegal, improper or questionable payments or acts nor any acts committed with the intent to deceive, involving either misappropriation of assets or misrepresentation of financial information.</p>

3. Significant Accounting Principles and Policies	We refer you to note 2 to the financial statements for a summary of significant accounting policies adopted by the Municipal District of Pincher Creek No. 9.
4. Management's Judgments and Accounting Estimates	<p>There were no disagreements between management and ourselves regarding management's judgments and accounting estimates.</p> <p>Going Concern Assumption - It is now a requirement that management make an assessment each year regarding the Municipal District of Pincher Creek No. 9's ability to continue as a going concern. This assessment requires management to make certain judgments about the Municipal District of Pincher Creek No. 9's ability to meet its obligations in the foreseeable future.</p> <p>Management has advised that they are aware of no events or conditions that cast doubt upon the Municipal District of Pincher Creek No. 9's ability to continue as a going concern in the foreseeable future, and there is no intention to liquidate the Municipal District of Pincher Creek No. 9's assets or otherwise cease operations.</p>
5. Written Representation from Management	As requested, management has provided us written representations that it has fulfilled its responsibility for the preparation of the financial statements and that it has provided us with the required information for us to complete our audit.
6. Other Information in Documents Containing Audited Financial Statements	Should the Municipal District of Pincher Creek No. 9 issue any report during the year that includes the audited financial statements, we will be required to read the unaudited information in the report prior to its release to ensure consistency with the information presented in the financial statements.
7. Disagreements with Management	There were no disagreements between management and ourselves with respect to the Municipal District of Pincher Creek No. 9's accounting policies or presentation and disclosure in the financial statements.
8. Difficulties Encountered in Performing the Audit	The full co-operation of management and other personnel was received during our examination.
9. Financial Statement Disclosure	There were no contentious financial statement disclosure issues.
10. Other Matters	No other matters were noted.
11. Emerging Issues	<p><u>Future Accounting Changes</u> The Public Sector Accounting Board has issued the following accounting standards:</p>

	<p><i>PS 3430 Restructuring Transactions (effective April 1, 2019)</i></p> <p>This standard provides guidance on how to account for and report restructuring transactions by both transferors and recipients of assets and/or liabilities, together with related program or operating responsibilities.</p> <p><i>PS 3450 Financial Instruments (effective April 1, 2021)</i></p> <p>Adoption of this standard requires corresponding adoption of PS 2601 Foreign Currency Translation, PS 1201 Financial Statement Presentation, and PS 3401 Portfolio Investments in the same fiscal period. These standards provide guidance on: recognition, measurement and disclosure of financial instruments; standards on how to account for and report transactions that are denominated in a foreign currency; general reporting principles and standards for the disclosure of information in financial statements; and how to account for and report portfolio investments.</p> <p><i>PS 3280 Asset Retirement Obligations (effective April 1, 2021)</i></p> <p>This standard provides guidance on how to account for and report a liability for retirement of a tangible capital asset.</p>
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Municipal District of Pincher Creek No. 9
 Unadjusted Financial Statement Misstatements
 For the year ended December 31, 2018

Unadjusted Financial Statement Misstatements	Proposed Adjustments Dr (Cr)				
			Balance Sheet		
	Opening Equity	Income Statement	Assets	Liabilities	Closing Equity
Carryforwards					
Interest accrual	\$ 20,645	\$ (20,645)	\$ -	\$ -	\$ -
RCMP contract	39,075	(39,075)	-	-	-
MSI operating grant	(55,508)	55,508	-	-	-
Subtotal	4,212	(4,212)	-	-	-
Income taxes	-	-	-	-	-
Total	\$ 4,212	\$ (4,212)	\$ -	\$ -	\$ -

April 9, 2019

Reeve and Council
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, Alberta T0K 1W0

Ladies and Gentlemen:

We have completed our audit of the financial statements of the Municipal District of Pincher Creek No. 9 for the year ended December 31, 2018. Our audit included consideration of internal control relevant to the preparation of the financial statements to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, our review of any given control was limited and would not disclose all weaknesses in the system or all matters which an in-depth study might indicate. As you know, the maintenance of an adequate system of internal controls is the responsibility of the Reeve and Council.

During the course of our audit for the year ended December 31, 2018, we identified no significant matters which may be of interest to the Council.

This communication is prepared solely for the information of the Council members and management of the Municipal District of Pincher Creek No. 9 and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

We would like to thank Meghan, Brendan and the finance team for their assistance during our audit. Thank you for the continuing opportunity to be of service to your organization and we look forward to serving you in the future. If you have any questions or concerns regarding our audit or any other issues with which you may require our assistance, please do not hesitate to contact us.

Thank you.

Yours truly,

AVAIL LLP

Darren Adamson, CPA, CA

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

Consolidated Financial Statements

For the year ended December 31, 2018

Draft - March 21, 2019

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TABLE OF CONTENTS
For the year ended December 31, 2018

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Draft - March 21, 2019



CHARTERED PROFESSIONAL ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To: The Reeve and Members of Council of
the Municipal District of Pincher Creek No. 9

Opinion

We have audited the consolidated financial statements of the Municipal District of Pincher Creek No. 9 which comprise the consolidated statement of financial position as at December 31, 2018, and the consolidated statements of operations, change in net financial assets and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Municipal District of Pincher Creek No. 9 as at December 31, 2018, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Municipal District of Pincher Creek No. 9 in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipal District of Pincher Creek No. 9's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipal District of Pincher Creek No. 9 or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipal District of Pincher Creek No. 9's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

INDEPENDENT AUDITOR'S REPORT, continued

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipal District of Pincher Creek No. 9's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipal District of Pincher Creek No. 9's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Lethbridge, Alberta

April 9, 2019

Chartered Professional Accountants

MANAGEMENT REPORT

The consolidated financial statements are the responsibility of the management of the Municipal District of Pincher Creek No. 9.

These consolidated financial statements have been prepared from information provided by management. Financial statements are not precise since they include certain amounts based on estimates and judgments. Management has determined such amounts on a reasonable basis in order to ensure that the consolidated financial statements are presented fairly, in all material respects.

The Municipal District of Pincher Creek No. 9 maintains systems of internal accounting and administrative controls that are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and that the Municipal District of Pincher Creek No. 9's assets are properly accounted for and adequately safeguarded.

The elected Council of the Municipal District of Pincher Creek No. 9 is responsible for ensuring that management fulfils its responsibilities for financial statements.

The Council meets annually with management and the external auditors to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, and to satisfy itself that each party is properly discharging its responsibilities. Council also considers the engagement or re-appointment of the external auditors. Council reviews the monthly financial reports.

The consolidated financial statements have been audited by Avail LLP Chartered Professional Accountants, the external auditors, in accordance with Canadian generally accepted auditing standards on behalf of the Council, residents and ratepayers of the Municipal District of Pincher Creek No. 9. Avail LLP has full and free access to the Council.

Chief Administrative Officer

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As at December 31, 2018

	2018	2017
Financial assets		
Cash and temporary investments (note 2)	\$ 7,594,738	\$ 10,341,396
Taxes and grants in place of taxes receivable (note 3)	518,900	477,216
Trade and other receivables (note 4)	1,158,138	780,195
Investments (note 5)	8,671,132	8,489,996
Debt charges recoverable (note 6)	2,053,502	2,173,786
	19,996,410	22,262,589
Liabilities		
Accounts payable and accrued liabilities	957,327	851,709
Employee benefit obligations (note 8)	771,677	732,432
Deferred revenue (note 9)	5,677,410	6,984,431
Long-term debt (note 10)	4,741,552	5,291,207
	12,147,966	13,859,779
Net financial assets	7,848,444	8,402,810
Non-financial assets		
Prepaid expenses	127,626	135,900
Inventory for consumption	2,600,045	2,449,915
Tangible capital assets (schedule 2)	58,187,829	53,510,761
	60,915,500	56,096,576
Accumulated surplus (note 11 and schedule 1)	\$ 68,763,944	\$ 64,499,386

Commitment and contingency (note 18)

Approved on behalf of Council:

Councillor _____

Councillor _____

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF OPERATIONS
For the year ended December 31, 2018

	Budget (Unaudited)	2018	2017
Revenue			
Net municipal property taxes (note 14)	\$ 11,256,000	\$ 11,507,105	\$ 10,808,268
User fees and sales of goods	414,670	344,375	512,432
Government transfers for operating (note 15)	464,660	526,036	666,954
Investment income	266,000	309,399	310,198
Penalties and costs of taxes	83,000	148,934	92,114
Licenses and permits	64,750	108,439	103,484
Gain on disposal of capital assets	-	127,558	62,849
Rental	319,870	390,239	317,491
Other	102,300	245,573	316,849
	12,971,250	13,707,658	13,190,639
Expenses (note 16)			
Legislative	233,660	217,578	251,039
Administration	2,277,837	2,486,136	2,265,577
Police, fire, disaster, ambulance and bylaw enforcement	581,186	849,198	724,319
Roads, streets, walks and lighting	7,678,219	7,887,739	7,398,221
Airport	851,374	858,403	838,027
Storm sewers and drainage	12,290	22,620	6,474
Water supply and distribution	370,930	346,401	447,341
Waste management	360,820	352,572	350,747
Family and community support services	134,000	133,514	133,514
Cemeteries and crematoriums	45,960	45,960	48,950
Land use planning, zoning and development	311,710	331,213	282,153
Agricultural and environmental services	618,328	503,602	588,458
Parks and recreation	327,200	433,459	398,784
Culture - libraries, museums, halls	392,020	409,564	1,664,939
	14,195,034	14,877,959	15,398,543
Deficiency of revenue over expenses before other	(1,223,784)	(1,170,301)	(2,207,904)
Other			
Government transfers for capital (note 15)	431,000	5,434,859	2,125,234
(Deficiency) excess of revenue over expenses	(792,784)	4,264,558	(82,670)
Accumulated surplus, beginning of year	64,499,386	64,499,386	64,582,056
Accumulated surplus, end of year	\$ 63,706,602	\$ 68,763,944	\$ 64,499,386

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the year ended December 31, 2018

	Budget (Unaudited)	2018	2017
(Deficiency) excess of revenue over expenses	\$ (792,784)	\$ 4,264,558	\$ (82,670)
Acquisition of tangible capital assets	(2,705,100)	(8,049,050)	(3,081,157)
Amortization of tangible capital assets	3,301,784	3,301,784	3,296,854
(Gain) loss on disposal of tangible capital assets	-	(126,778)	104,762
Proceeds on disposal of tangible capital assets	-	196,977	19,273
	596,684	(4,677,067)	339,732
Net change in inventory for consumption	-	(150,131)	(246,832)
Net change in prepaid expense	-	8,274	18,346
	-	(141,857)	(228,486)
Increase in net financial assets	(196,100)	(554,366)	28,576
Net financial assets, beginning of year	8,402,810	8,402,810	8,374,234
Net financial assets, end of year	\$ 8,206,710	\$ 7,848,444	\$ 8,402,810

Draft - March 21, 2019

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF CASH FLOW
For the year ended December 31, 2018

	2018	2017
Operating transactions		
(Deficiency) excess of revenue over expenses	\$ 4,264,558	\$ (82,670)
Adjustments for items which do not affect cash		
(Gain) loss on disposal of tangible capital assets	(126,778)	104,762
Amortization of tangible capital assets	3,301,784	3,296,854
	7,439,564	3,318,946
Net change in non-cash working capital items		
Taxes and grants in place of taxes receivable	(41,684)	(88,525)
Trade and other receivables	(377,943)	54,551
Investments	(181,136)	(84,280)
Debt charges recoverable	120,284	110,374
Inventory for consumption	(150,131)	(246,832)
Prepaid expenses	8,274	18,346
Accounts payable and accrued liabilities	105,618	349,146
Employee benefit obligations	39,245	(569)
Deferred revenue	(1,307,021)	1,205,192
	5,655,070	4,636,349
Capital transactions		
Proceeds on disposal of tangible capital assets	196,977	19,273
Acquisition of tangible capital assets	(8,049,050)	(3,081,157)
	(7,852,073)	(3,061,884)
Financing transactions		
Repayment of long-term debt	(549,655)	(536,402)
(Decrease) increase in cash and temporary investments	(2,746,658)	1,038,063
Cash and temporary investments, beginning of year	10,341,396	9,303,333
Cash and temporary investments, end of year	\$ 7,594,738	\$ 10,341,396

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

1. Significant accounting policies

The consolidated financial statements of the Municipal District of Pincher Creek No. 9 are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Municipal District of Pincher Creek No. 9 are as follows:

(a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenue and expenses, changes in fund balances and change in financial position of the reporting entity which comprises all of the organizations that are owned or controlled by the Municipal District of Pincher Creek No. 9 and are, therefore, accountable to the Council for the administration of their financial affairs and resources.

Taxes levied also includes requisitions for educational, health care, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expense during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(d) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

1. Significant accounting policies, continued

- (e) **Inventories for resale**
Land held for resale is recorded at the lower of cost and net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and leveling charges. Related development costs incurred to provide infrastructure such as water and waste water services, roads, sidewalks, and street lighting are recorded as physical assets under their respective function.
- (f) **Debt charges recoverable**
Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local governments with respect to outstanding debentures or other long-term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the unmatured long-term debt, less actuarial requirements for the retirement of any sinking fund debentures.
- (g) **Contaminated sites liability**
Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.
- (h) **Tax revenue**
Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.
- (i) **Reserves for future expenses**
Reserves are established at the discretion of Council to set aside funds for future operating and capital expenses. Transfers to and/or from reserves are reflected as an adjustment to the respective fund.
- (j) **Requisition over-levy and under-levy**
Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

1. Significant accounting policies, continued

(k) Government transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(l) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	Years
Land improvements	20
Buildings	50
Engineered structures	20-75
Machinery and equipment	3-35
Vehicles	3-20

Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

1. Significant accounting policies, continued

- (v) Cultural and historical tangible capital assets
Works of art for display are not recorded as tangible capital assets but are disclosed.

2. Cash and temporary investments

	2018	2017
Savings accounts	\$ 7,042,968	\$ 9,890,779
Operating accounts	551,770	450,617
	\$ 7,594,738	\$ 10,341,396

3. Taxes and grants in place of taxes receivables

	2018	2017
Taxes and grants in place of taxes receivable	\$ 200,246	\$ 264,063
Arrears	318,654	213,153
	\$ 518,900	\$ 477,216

4. Trade and other receivables

	2018	2017
Grants	\$ 903,617	\$ 596,641
Goods and Services Tax (GST)	177,959	125,398
Trade receivables	76,562	58,156
	\$ 1,158,138	\$ 780,195

5. Investments

	2018		2017	
	Cost	Market value	Cost	Market value
Bonds	\$ 8,667,793	\$ 8,425,449	\$ 8,486,657	\$ 8,310,625
Other	3,339	3,340	3,339	3,340
	\$ 8,671,132	\$ 8,428,789	\$ 8,489,996	\$ 8,313,965

The bond portfolio has interest rates in the range of 2.35% to 9.98% (2017 - 2.15% to 9.98%) with maturity dates from 2019 to 2029. The other long-term investments are recorded at cost. These instruments are not traded in an organized financial market.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

6. Debt charges recoverable

	2018	2017
Current debt charges recoverable	\$ 120,480	\$ 117,013
Non-current debt charges recoverable	1,933,022	2,056,773
	\$ 2,053,502	\$ 2,173,786

The Municipal District has undertaken a joint landfill road development project with the Crowsnest/Pincher Creek Landfill Association. The Municipal District assumed long-term financing totaling \$3,607,273 in 2012; however, \$2,053,502 plus interest at 2.94% is recoverable from the Landfill Association with respect to this financing. Amounts are recoverable in bi-annual principal and interest payments of \$90,007 until September 1, 2032.

	Principal	Interest	Total
2019	\$ 120,480	\$ 59,535	\$ 180,015
2020	124,051	55,964	180,015
2021	127,727	52,288	180,015
2022	131,513	48,503	180,016
2023	135,410	44,605	180,015
Thereafter	1,414,321	205,810	1,620,131
	\$ 2,053,502	\$ 466,705	\$ 2,520,207

7. Authorized overdraft

The Municipal District has an authorized overdraft with the CIBC up to \$5,000,000.

8. Employee benefit obligations

	2018	2017
Vacation and time in lieu	\$ 73,610	\$ 36,288
Sick time	698,067	696,144
	\$ 771,677	\$ 732,432

Vacation and time in lieu

The vacation and time in lieu liability is comprised of the vacation and overtime that employees are deferring to future years. Employees have either earned the benefits (and they are vested) or are entitled to these benefits within the next budgetary year.

Sick Time

Sick leave credits are earned by employees on the basis of 3/4 day for each two week pay period worked, until the employee reaches the age of 65, to a maximum of 120 days. Upon termination of employment or retirement, a non-union employee shall be entitled to any unused sick leave time in the form of severance pay. Union employees shall be entitled to any unused sick time on pensionable retirement at age 55 or death.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

9. Deferred revenue

	2018	2017
Municipal Sustainability Initiative	\$ 5,485,765	\$ 4,765,037
Federal Gas Tax	164,238	-
Prepaid property taxes	27,407	32,600
Regional water intake	-	1,539,947
Water for life	-	646,847
	\$ 5,677,410	\$ 6,984,431

10. Long-term debt

	2018	2017
Tax supported debentures	\$ 4,111,552	\$ 4,535,207
Village of Cowley	630,000	756,000
	\$ 4,741,552	\$ 5,291,207
Current portion	\$ 563,340	\$ 549,563

Principal and interest repayments are due as follows:

	Principal	Interest	Total
2019	\$ 563,340	\$ 137,171	\$ 700,511
2020	361,791	121,201	482,992
2021	368,779	110,506	479,285
2022	375,974	99,604	475,578
2023	383,383	92,196	475,579
Thereafter	2,688,285	896,276	3,584,561
	\$ 4,741,552	\$ 1,456,954	\$ 6,198,506

Debenture debt is repayable to Alberta Capital Finance Authority and bears interest from 2.94% to 3.49% per annum with maturity dates ranging from 2019 to 2032. Debenture debt is issued on the credit and security of the Municipal District at large.

The promissory note to the Village of Cowley is payable at \$126,000 annually plus interest at 2.94%.

Interest on long-term debt amounted to \$154,563 (2017 - \$171,523). The Municipal District of Pincher Creek No. 9's cash payments for interest in 2018 was \$154,563 (2017 - \$171,523).

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

11. Accumulated surplus

Accumulated surplus consists of internally restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2018	2017
Unrestricted surplus	\$ 1,321,417	\$ 776,933
Internally restricted surplus (reserves) (note 12)	11,942,748	13,329,113
Equity in tangible capital assets (note 13)	55,499,779	50,393,340
	<u>\$ 68,763,944</u>	<u>\$ 64,499,386</u>

12. Reserves

Council has set up reserves for various purposes. These reserves are either required by legislation or set up at the discretion of Council to provide funding for future expenses.

	2018	2017
Operating		
Mill rate stabilization	\$ 1,156,383	\$ 1,302,503
Capital		
Airport	329,771	329,771
Bridge repair and replacement	2,552,521	2,735,904
Cultural facilities	200,000	200,000
Emergency management	47,622	47,622
Gravel pit stripping/reclamation	912,461	748,077
M.D. buildings	200,000	200,000
M.D. equipment	2,337,570	2,249,608
M.D. recycle equipment	89,388	89,388
Next year completions	273,136	369,833
Road construction	2,320,532	2,497,014
Town recreation facilities	464,213	444,593
Wastewater infrastructure	685,970	815,297
Water infrastructure	373,181	1,299,503
	<u>10,786,365</u>	<u>12,026,610</u>
	<u>\$ 11,942,748</u>	<u>\$ 13,329,113</u>

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

13. Equity in tangible capital assets

	2018	2017
Tangible capital assets (schedule 2)	\$ 212,463,762	\$ 205,606,570
Accumulated amortization (schedule 2)	(154,275,933)	(152,095,809)
Long-term debt (note 10)	(4,741,552)	(5,291,207)
Debt charges recoverable (note 6)	2,053,502	2,173,786
	<u>\$ 55,499,779</u>	<u>\$ 50,393,340</u>

14. Net municipal property taxes

	Budget (Unaudited)	2018	2017
Taxation			
Real property taxes	\$ 12,511,950	\$ 12,353,558	\$ 11,775,387
Linear property taxes	2,102,880	2,158,203	2,021,997
	<u>14,614,830</u>	<u>14,511,761</u>	<u>13,797,384</u>
Requisitions			
Alberta School Foundation Fund - basic levy	2,890,820	2,566,323	2,550,885
Alberta School Foundation Fund - opted out jurisdiction	116,810	110,175	108,579
Pincher Creek Foundation	351,200	328,158	329,652
	<u>3,358,830</u>	<u>3,004,656</u>	<u>2,989,116</u>
	<u>\$ 11,256,000</u>	<u>\$ 11,507,105</u>	<u>\$ 10,808,268</u>

15. Government transfers

	Budget (Unaudited)	2018	2017
Transfers for operating:			
Provincial government	\$ 340,360	\$ 401,736	\$ 557,214
Local government	124,300	124,300	109,740
	<u>464,660</u>	<u>526,036</u>	<u>666,954</u>
Transfers for capital:			
Provincial government	431,000	5,434,859	2,125,234
	<u>431,000</u>	<u>5,434,859</u>	<u>2,125,234</u>
	<u>\$ 895,660</u>	<u>\$ 5,960,895</u>	<u>\$ 2,792,188</u>

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

16. Expenses by object

	Budget (Unaudited)	2018	2017
Salaries, wages, and benefits	\$ 4,512,520	\$ 4,428,367	\$ 4,392,038
Contracted and general services	3,490,800	4,093,488	3,652,030
Materials, goods, supplies and utilities	1,769,540	1,766,932	1,509,750
Interest on long term debt	154,570	154,563	171,523
Bank charges and short term interest	15,840	8,959	7,470
Other expenditures	34,250	79,262	26,845
Transfers to organizations and others	915,730	1,044,604	2,237,271
Amortization of tangible capital assets	3,301,784	3,301,784	3,296,854
Loss on disposal of tangible capital assets	-	-	104,762
	\$ 14,195,034	\$ 14,877,959	\$ 15,398,543

17. Debt limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Municipal District of Pincher Creek No. 9 be disclosed as follows:

	2018	2017
Total debt limit	\$ 20,561,487	\$ 19,785,960
Total debt	4,741,552	5,291,207
	\$ 15,819,935	\$ 14,494,753
Debt servicing limit	\$ 3,426,915	\$ 3,297,660
Debt servicing	700,511	704,126
	\$ 2,726,404	\$ 2,593,534

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

18. Commitment and Contingency

The Municipal District of Pincher Creek No. 9 is a member of the Alberta Local Authorities Reciprocal Insurance Exchange. Under the terms of membership, the Municipal District could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

The Municipal District of Pincher Creek No. 9 has entered into an agreement to carry out the Castle Provincial Park waterline project. The estimated project costs are \$11,300,000 which will be funded by a grant from Alberta transportation.

19. Local authorities pension plan

Employees of the Municipal District of Pincher Creek No. 9 participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pensions Plans Act. The plan serves about 259,000 people and 420 employers. The LAPP is financed by the employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The Municipal District of Pincher Creek No. 9 is required to make current service contributions to the LAPP of 10.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 14.84% on pensionable earnings above this amount. Employees of the Municipal District of Pincher Creek No. 9 are required to make current service contributions of 9.39% of pensionable salary up to the year's maximum pensionable salary and 13.84% on pensionable salary above this amount.

Total current service contributions by the Municipal District of Pincher Creek No. 9 to the LAPP in 2018 were \$282,499 (2017 - \$308,303). Total current service contributions by the employees of the Municipal District of Pincher Creek No. 9 to the LAPP in 2018 were \$258,238 (2017 - \$284,128).

At December 31, 2017, the LAPP disclosed an actuarial surplus of \$4.835 million.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

20. Salary and benefits disclosure

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	(1) Salary	(2) Benefits & allowances	2018	2017
Council				
Everts, Bev	\$ 26,475	\$ 456	\$ 26,931	\$ 6,097
Hammond, Brian	31,750	560	32,310	34,270
Lemire, Rick	21,350	187	21,537	4,933
Marchuk, Garry	-	-	-	29,065
Schoening, Fred	-	-	-	19,599
Stevick, Quentin	39,100	540	39,640	33,277
Yagos, Terry	28,600	600	29,200	28,860
Chief administrative officer(s)				
- 2 in 2018, 1 in 2017	248,220	75,863	324,083	187,724
Designated officer	\$ 97,440	\$ 4,478	\$ 101,918	\$ 100,717

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

(2) Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances, and club memberships.

21. Financial instruments

The Municipal District of Pincher Creek No. 9's financial instruments consist of cash and temporary investments, accounts receivable, investments, debt charges recoverable, bank indebtedness, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the Municipal District of Pincher Creek No. 9 is not exposed to significant interest or currency risk arising from these financial instruments.

The Municipal District of Pincher Creek No. 9 is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Municipal District of Pincher Creek No. 9 provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

22. Segmented disclosure

The Municipal District of Pincher Creek No. 9 provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the schedule of segmented disclosure (schedule 3)

23. Budget amounts

The 2018 budget for the Municipal District of Pincher Creek No. 9 was approved by Council on December 6, 2016 and has been reported in the consolidated financial statements for information purposes only. These budget amounts have not been audited, reviewed, or otherwise verified. The approved budget contained reserve transfers, capital additions and principal payments on debt as expenditures. Since these items are not included in the amounts reported in the consolidated financial statements, they have been excluded from the budget amounts presented in these financial statements. In addition, the approved budget did not contain an amount for amortization expense. In order to enhance comparability, the actual amortization expense has been included as a budget amount.

Budgeted deficit per financial statements	\$ (792,784)
Less: Capital expenditures	(2,705,100)
Long-term debt repayments	(549,670)
Add: Amortization	3,301,784
Transfers from capital reserves	753,270
Transfers from trust accounts	(7,500)
<hr/>	
Equals: Balanced budget	\$ -
<hr/>	

24. Contaminated sites liability

The Municipal District has adopted PS3260 liability for contaminated sites. The Municipal District did not identify any financial liabilities in 2018 (2017 - nil) as a result of this standard.

25. Approval of financial statements

These financial statements were approved by Council and Management.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

	Schedule of changes in accumulated surplus			Schedule 1	
	Unrestricted	Restricted	Equity in tangible capital assets	2018	2017
Balance, beginning of year	\$ 776,933	\$ 13,329,113	\$ 50,393,340	\$ 64,499,386	\$ 64,582,056
Excess (deficiency) of revenue over expenses	4,264,558	-	-	4,264,558	(82,670)
Unrestricted funds designated for future use	(1,555,817)	1,555,817	-	-	-
Restricted funds used for operations	530,175	(530,175)	-	-	-
Restricted funds used for tangible capital assets	-	(2,412,007)	2,412,007	-	-
Current year funds used for tangible capital assets	(5,637,044)	-	5,637,044	-	-
Disposal of tangible capital assets	70,199	-	(70,199)	-	-
Amortization of tangible capital assets	3,301,784	-	(3,301,784)	-	-
Long-term debt repaid	(549,655)	-	549,655	-	-
Debt charges recoverable	120,284	-	(120,284)	-	-
Change in accumulated surplus	544,484	(1,386,365)	5,106,439	4,264,558	(82,670)
Balance, end of year	\$ 1,321,417	\$ 11,942,748	\$ 55,499,779	\$ 68,763,944	\$ 64,499,386

Draft - March 21, 2019

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

Schedule of tangible capital assets

Schedule 2

	Land	Land improvements	Buildings	Engineered structures	Machinery and equipment	Vehicles	Construction in progress	2018	2017
Cost:									
Balance, beginning of year	\$ 2,971,594	\$ 141,348	\$ 7,777,908	\$ 180,611,757	\$ 9,259,251	\$ 2,761,599	\$ 2,083,113	\$ 205,606,570	\$ 202,696,549
Acquisitions	-	95,893	-	-	1,128,204	79,591	6,745,363	8,049,051	3,081,157
Transfers	-	-	-	3,239,070	-	-	(3,239,070)	-	-
Disposals	-	-	-	(6,000)	(1,034,634)	(151,225)	-	(1,191,859)	(171,136)
Balance, end of year	2,971,594	237,241	7,777,908	183,844,827	9,352,821	2,689,965	5,589,406	212,463,762	205,606,570
Accumulated amortization:									
Balance, beginning of year	-	55,692	1,360,051	143,250,068	5,790,581	1,639,417	-	152,095,809	148,846,057
Annual amortization	-	6,345	174,693	2,282,710	688,634	149,402	-	3,301,784	3,296,854
Disposals	-	-	-	(6,000)	(96,435)	(151,225)	-	(1,121,660)	(47,102)
Balance, end of year	-	62,037	1,534,744	145,526,778	5,514,780	1,637,594	-	154,275,933	152,095,809
Net book value	\$ 2,971,594	\$ 175,204	\$ 6,243,164	\$ 38,318,049	\$ 3,838,041	\$ 1,052,371	\$ 5,589,406	\$ 58,187,829	\$ 53,510,761
2017 net book value	\$ 2,971,594	\$ 85,656	\$ 6,417,857	\$ -37,361,689	\$ 3,468,670	\$ 1,122,182	\$ 2,083,113	\$ 53,510,761	

DRAFT


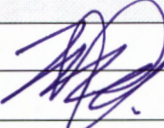
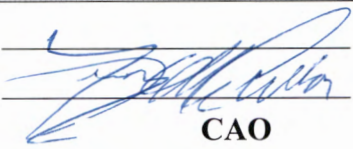
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SCHEDULE TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2018

Schedule of segmented disclosure

Schedule 3

	General government	Protective services	Transportation services	Environmental services	Public health services	Planning and development	Recreation and culture	Total
Revenue								
Net municipal property taxes	\$ 11,507,105	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,507,105
User fees and sales of goods	21,222	20,092	113,180	155,186	-	34,695	-	344,375
Government transfers for operating	-	-	111,566	-	106,811	183,359	124,300	526,036
Investment income	309,399	-	-	-	-	-	-	309,399
Penalties and costs of taxes	148,934	-	-	-	-	-	-	148,934
Licenses and permits	-	-	-	-	-	108,439	-	108,439
Gain on disposal of capital assets	30	-	127,528	-	-	-	-	127,558
Rental	27,600	-	360,209	-	-	2,430	-	390,239
Other	1,290	-	207,548	-	-	27,000	9,735	245,573
	12,015,580	20,092	920,031	155,186	106,811	355,923	134,035	13,707,658
Expenses								
Salaries, wages and benefits	1,446,703	21,400	2,458,577	-	-	501,687	-	4,428,367
Contracted and general services	635,786	778,138	1,884,230	585,358	-	186,826	23,150	4,093,488
Materials, goods, supplies and utilities	282,441	1,929	1,405,831	16,246	-	60,482	-	1,766,932
Bank charges and short term interest	8,959	-	-	-	-	-	-	8,959
Interest on long term debt	-	-	92,383	62,180	-	-	-	154,563
Other expenditures	600	42,074	925	35,189	-	474	-	79,262
Transfers to organizations and others	-	-	-	-	179,474	45,257	819,873	1,044,604
Amortization of tangible capital assets	329,227	5,656	2,926,813	-	-	40,088	-	3,301,784
	2,703,716	849,197	8,768,762	698,973	179,474	834,814	843,023	14,877,959
Excess (deficiency) of revenue over expenses before other	9,311,864	(829,105)	(7,848,731)	(543,787)	(72,663)	(478,891)	(708,988)	(1,170,301)
Other								
Government transfers for capital	-	-	256,400	5,178,459	-	-	-	5,434,859
Excess (deficiency) of revenue over expenses	\$ 9,311,864	\$ (829,105)	\$ (7,592,331)	\$ 4,634,672	\$ (72,663)	\$ (478,891)	\$ (708,988)	\$ 4,264,558

Recommendation to Council

TITLE: 2019 Budget Amendments			
PREPARED BY: Meghan Dobie		DATE: April 3, 2019	
DEPARTMENT: Finance			
Department Supervisor		ATTACHMENTS: 1. 2019 Property Tax Discussion Part 1	
APPROVALS:			
	April 3, 2019		03 Apr. 19
Department Director	Date	CAO	Date

RECOMMENDATION:

That council amend the 2019 budget to consider residential real growth as well as an additional 2% increase to the non-residential municipal tax revenue excluding small commercial.

- \$50,000 surplus generated by considering real growth will be used to partially offset the unfavorable change in the ASFF collection allowance \$20,000. The remaining \$30,000 will be allocated equally between the bridge and equipment reserves.
- \$164,000 will be generated by an additional 2% increase to the non-residential municipal tax revenue. These funds will used to fund the tax rate stabilization reserve.

BACKGROUND:

- Approved budget included a 2.5% increase in tax revenue
- Budget projected an uncollected tax allowance of 1.91%, however the actual allowance is 1.19%
- The residential assessment from 2018 to 2019 increased as result of 'real growth'.
- The budget identified the need to fund reserves (specifically both the bridge and equipment reserve). However specific amounts were not set aside.
- The small business tax bylaw was passed by Council on February 26, 2019. This allows flexibility in adjusting the tax rate for larger business, separate from the small business.

FINANCIAL IMPLICATIONS:

The municipal tax levy will change from \$11,226,500 to \$11,441,922

2019 Property Tax Discussion– Part One

Provided to Council on March 26, 2019

2019 Approved Budget

The 2019 budget was approved at the Council meeting held on December 13, 2018. The budget included several tax revenue initiatives:

- 2.5% increase in tax revenue applied to municipal property taxes to achieve a Municipal Tax Levy equal to \$11,226,500.
- Introduction to the Alberta School Foundation Fund (ASFF) uncollected tax allowance of 1.9%. The levy generated approximately \$50,000 in revenue.
- Split tax rate for non-residential properties.
- Real growth was not included as it was considered minimal.

2019 Live Assessment

Table 1 – Live Assessment

	2019 Assessment	2018 Assessment	% Change
Residential	552,485,600	540,159,610	2.28%
Farmland	58,785,600	58,788,700	-0.00%
Non-Res Other	314,691,180	314,387,730	0.10%
Machine and Equip	177,456,100	178,868,100	-0.79%
Electrical Co	411,462,620	420,355,660	-2.12%
Total	1,514,881,100	1,512,559,800	0.15%

Recommendation #1

Real Growth

The residential assessment increased 2.28% from 2018, 2% of the total 2.28% is due to real growth. Real growth is new assessment (additional properties and property improvements). Considering real growth in the residential tax levy will result in approximately \$52,000 in tax revenue.

Council has the option to increase municipal tax revenue by this amount and retain the 2.5% increase on existing properties. If the option is not exercised, then the municipal tax request on existing properties would be less than the 2.5%, as 'real growth' would partially offset the increase.

ASFF Collection Allowance

The 2019 budget introduced an ASFF Collection Allowance of 1.91%. The allowance was based on 2017 data, as 2018 data was not yet available. The 2018 ASFF Collection Allowance is 1.19%. Compared to the budget, this results in a reduced collection allowance levy of approximately \$19,000; decreasing from \$51,000 to \$32,000.

Grant in Lieu

Grant in Lieu is property in the municipality that the Crown has interest in. In other words, the Crown owns land, but the municipality provides a service and therefore the property shall be considered when calculating municipal taxes. The assessor for the MD of Pincher Creek has identified several potential grant in lieu properties: Cowley Glider Strip, Water Bomber site, Carbondale lookout and a summer kitchen built on government land. The collection (approximately \$10,000) is not guaranteed.

Summary

Table 2 – Summary of Adjustments

	Actual	Budget	Over/Under
Real Growth Impact	11,278,198	11,226,500	51,698
ASFF Collection Allowance	31,939	51,080	(19,141)
New Grant in Lieu (collection uncertain)	(10,047)	-	(10,047)
Total	11,300,090	11,277,580	22,510

Projected Tax Rates:

Table 3 – Recommendation #1 Tax Rates (rounded 000's)

	2018 Tax Rate	2019 Tax Rate	Tax Rate Change
Residential	4.5998	4.7032	2.2%
Farmland	6.6480	6.8146	2.5%
Machine and Equip	8.8357	9.1568	3.6%
Electrical Co	8.8357	9.1568	3.6%
Non Res Other	8.8357	9.1568	3.6%

The 2019 tax rates in *Table 3* (see above) are based on a **2.5% increase in tax revenue**. If the tax rate change is greater than 2.5% it is because the live assessment has decreased from prior year.

Recommendation #2

Split Tax Rate for Non-Residential

Council passed The Small Business Tax Rate Bylaw on February 26, 2019. This allows for flexibility in adjusting the tax rate for larger businesses, separate from the small businesses.

Table 4 – Non-Residential Increase over and above 2.5%

	Increasing Tax Revenue on Non-Residential (Large Businesses)					
	0%	1%	2%	3%	4%	5%
Small Business	86,474	86,474	86,474	86,474	86,474	86,474
Machine and Equip	1,624,936	1,641,186	1,657,435	1,673,684	1,689,934	1,706,183
Electrical Co	3,767,695	3,805,372	3,843,049	3,880,726	3,918,403	3,956,080
Non Res Other	2,795,101	2,823,052	2,851,003	2,878,954	2,906,905	2,934,856
Total	8,274,206	8,356,084	8,437,961	8,519,838	8,601,716	8,683,593
Surplus		81,878	163,755	245,632	327,510	409,387

Projected Tax Rates:

Table 5 – Option 2 Tax Rates (rounded 000's)

	Tax Rates					
	0%	1%	2%	3%	4%	5%
Small Business	9.1568	9.1568	9.1568	9.1568	9.1568	9.1568
Machine and Equip	9.1568	9.2484	9.3400	9.4315	9.5231	9.6147
Electrical Co	9.1568	9.2484	9.3400	9.4315	9.5231	9.6147
Non Res Other	9.1568	9.2484	9.3400	9.4315	9.5231	9.6147

Recommendations

1. To consider residential real growth in addition to the 2.5% residential municipal tax revenue increase for 2019. The surplus will be used to partially offset the change in the ASFF Collection Allowance and uncertain grant in lieu collection. The remaining surplus will be allocated between the bridge and equipment reserves.
2. To consider an additional increase to the non-residential municipal tax revenue. This recommendation has a material impact on the budget, and therefore the approved budget will be amended by pushing the surplus into the tax rate stabilization reserve, however in actuals the reserve location is to be determined by Council through strategic planning.

2019 Property Tax Discussion Part Two

2019 Amended Budget

The 2019 budget was approved at the Council meeting held on December 13, 2018. However it is recommended to Council to amend the 2019 budget to consider real growth, as well as an additional 2% increase in the non-residential municipal tax revenue excluding small business.

- A \$50,000 surplus will be generated by considering real growth. It will be used to partially offset the unfavorable change in the ASFF collection allowance of \$20,000. The remaining \$30,000 will be allocated equally between the bridge and equipment reserves.
- \$164,000 will be generated by an additional 2% increase to the non-residential municipal tax revenue. These funds will used to fund the tax rate stabilization reserve.
- The municipal tax levy will change from \$11,226,500 to \$11,441,922

2019 Live Assessment

Table 1 – Live Assessment

	2019 Assessment	2018 Assessment	% Change
Residential	552,459,100	540,159,610	2.28%
Farmland	58,785,600	58,788,700	-0.00%
Non-Res Other	305,253,520	304,990,430	0.09%
Machine and Equip	177,456,100	178,868,100	-0.79%
Electrical Co	411,462,620	420,355,660	-2.12%
Small Commercial*	9,443,660	9,397,300	0.49%
Total	1,514,860,600	1,512,559,800	0.15%

*Small commercial is a new subcategory for 2019. The 2018 assessment is an approximate figure.

Tax Rate Comparative

It is not good practice to focus only on the change in tax rates without considering the change in assessment. **Therefore the focus for 2019 is on tax revenue.**

Table 2 – Tax Rate Comparative

	2019 Tax Rate	2018 Tax Rate	% Change
Residential	4.7032	4.5998	2.2%
Farmland	6.8146	6.6480	2.5%
Non-Res Other	9.3400	8.8357	5.7%
Machine and Equip	9.3400	8.8357	5.7%
Electrical Co	9.3400	8.8357	5.7%
Small Commercial	9.1568	8.8357	3.6%

The current tax ratio for 2019 is 1.99, up from 1.92 in 2018 (the maximum allowable ratio is 5).

Tax Levy Comparison

Table 3 – Tax Levy Comparison

	2019 Tax Levy	2018 Tax Levy
Residential	2,598,326	2,484,626
Farmland	400,600	390,827
Non-Res Other	2,851,068	2,694,804
Machine and Equip	1,657,440	1,580,425
Electrical Co	3,843,061	3,714,137
Small Commercial	86,474	83,032
Municipal Tax Levy	11,436,969	10,947,851
Minimum Tax	4,953	-
Total Tax Revenue	11,441,922	10,947,851

Requisitions

The M.D. is required to raise the revenue needed to pay requisitions to the Alberta School Foundation Fund, Pincher Creek Foundation, Pincher Creek Emergency Services and Designated Industrial Property. The M.D. does not have control over the requisition amounts nor the tax rates.

	Tax Levy	Assessment	Tax Rate
Alberta School Foundation Fund			
Residential and Farmland	1,480,721	611,244,700	2.4225
Non-Residential	1,201,315	314,697,180	3.8174
Pincher Creek Foundation	325,481	1,514,860,600	0.2149
Pincher Creek Emergency Services Commission	514,293	1,514,860,600	0.3395
Designated Industrial Property	68,868	876,189,410	0.0786

Live Examples

Residential Example

Table 4 – Residential Example

	2019	2018	Change
Assessment	287,500	287,900	-0.1%
Tax Rate	4.7032	4.5998	2.2%
Municipal Tax Levy*	1,352	1,324	2.1%

*Municipal Tax Levy = Assessment x Tax Rate/1000.



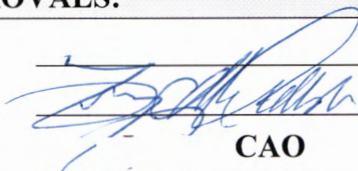
Non-Residential Example

Table 5 – Non-Residential Example

	2019	2018	Change
Assessment	964,860	1,001,120	-3.6%
Tax Rate	9.3400	8.8357	5.7%
Municipal Tax Levy*	9,012	8,846	1.9%

It is possible unique situations are present within each assessment class as tax levy consideration is done at the assessment class level, not on individual rolls. If tax payers have any concerns, please direct them to the administration office.

Recommendation to Council

TITLE: 2019 Tax Rate Bylaw			
PREPARED BY: Meghan Dobie		DATE: April 3, 2019	
DEPARTMENT: Finance			
Department Supervisor		ATTACHMENTS: 1. Bylaw No. 1303-19	
APPROVALS:			
	April 3, 2019		03 Apr - 19
Department Director	Date	CAO	Date

RECOMMENDATION:

That council pass first, second and third reading for bylaw 1303-19.

BACKGROUND:

- Municipal Tax Levy of \$11,441,922 is required for 2019
- Designated Industrial Property requisition for 2019 is \$68,868
- PC Emergency Services requisition for 2019 is \$514,293
- PC Foundation requisition for 2019 is \$325,481
- Alberta School Foundation Fund requisition for 2019 is \$2,682,036
- ASFF Collection Allowance for 2019 is \$31,939

FINANCIAL IMPLICATIONS:

Noted Above

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1303-19**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 FOR THE 2019 TAXATION YEAR.

WHEREAS, the Municipal District of Pincher Creek No. 9 has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the Council meeting held on December 13, 2018, with budget amendments approved at the Council meeting held on April 9, 2019; and

WHEREAS, the estimated municipal expenses (excluding non-cash and requisitions items) set out in the annual budget for the Municipal District of Pincher Creek No. 9 for 2019 total \$11,861,980; and

WHEREAS, the estimated amount required for current year capital expenditures is \$27,732,500; and

WHEREAS, the estimated amount required to repay principal debt is \$563,360; and

WHEREAS, the estimated amount required for future financial is \$1,796,439; and

WHEREAS, the estimated amount transferred from reserves is \$5,410,520; and

WHEREAS the estimated amount required from borrowings is \$3,006,668; and

WHEREAS, the estimated municipal revenues from all sources other than taxation is estimated at \$22,063,230; and

WHEREAS, the amount for requisitions is \$3,590,678; and

WHEREAS, the estimated Alberta School Fund Collection Allowance is estimated at \$31,939; and

THEREFORE, the total amount to be raised by general municipal taxation is \$11,441,922 and total taxation is \$15,064,539.

WHEREAS, the requisitions are:

ASFF (Alberta School Foundation Fund)	
Residential and Farmland	1,480,721
Non-Residential	1,201,315
Pincher Creek Foundation	325,481
Pincher Creek Emergency Services Commission	514,293
Designated Industrial Property (DIP)	68,868

NOW THEREFORE, under the authority of the *Municipal Government Act*, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Pincher Creek No. 9:

General Municipal	Tax Levy	Assessment	Tax Rate
Residential	2,598,326	552,459,100	4.7032
Farmland	400,600	58,785,600	6.8146
Non-Residential:			
Designated Industrial Property (DIP):			
Electrical Co-Generation	3,843,061	411,462,620	9.3400
Linear	2,393,945	256,310,990	9.3400
Machinery & Equipment	1,649,138	176,567,200	9.3400
Land Improvements	297,466	31,848,600	9.3400
Machinery & Equipment	8,302	888,900	9.3400
Other Non-Residential	159,657	17,093,930	9.3400
Small Commercial	86,474	9,443,660	9.1568
Minimum Tax	4,953		
Total	\$11,441,922	1,514,860,600	
Alberta School Foundation Fund			
Residential and Farmland	1,480,721	611,244,700	2.4225
Non-Residential	1,201,315	314,697,180	0.8174
ASFF Collection Allowance			
Residential and Farmland	17,633	611,244,700	0.0288
Non-Residential	14,306	314,697,180	0.0455
Pincher Creek Foundation	325,481	1,514,860,600	0.2149
Pincher Creek Emergency Services	514,293	1,514,860,600	0.3395
Designated Industrial Property	68,868	876,189,410	0.0786
Grand Total	\$15,064,539		

2. That the minimum amount payable per parcel as property tax for general municipal purposes shall be \$20.00 per tax roll.
3. This bylaw shall take effect on the date of the third and final reading and has been signed in accordance with the *Municipal Government Act*.

READ a first time on this ____ day of _____, 2019.

READ a second time on this ____ day of _____, 2019.

READ a third time on this ____ day of _____, 2019

Reeve

Chief Administrative Officer

Recommendation to Council

TITLE: Corporate Health and Safety Policy			
PREPARED BY: Katarina Oczkowski		DATE: April 2, 2019	
DEPARTMENT: Administration			
Department Supervisor: Meghan Dobie	Date: April 2, 2019	ATTACHMENTS: 1. Corporate Health & Safety Policy	
APPROVALS:			
_____	_____		02 Apr 19
Department Director	Date	CAO	Date

RECOMMENDATION:

To be approved by Council and signed by the CAO and Reeve.

BACKGROUND:

The Corporate Health & Safety policy clearly outlines the MD's commitment to health and safety as per the Alberta Occupational Health and Safety Act, Regulation and Code and as an organization value.

CSA Standard Z100-14 Occupational Health and Safety Management defines an OHS policy as "overall intentions and direction of an organization related to its OHS performance."

The Alberta OHS Act Part 5 Section 37(1) requires an employer who employs 20 or more workers shall establish, in consultation with the joint work site health and safety committee, a health and safety program that includes, at a minimum, the following elements:

(a) a health and safety policy that states the policy for the protection and maintenance of the health and safety of workers at the work site;

The health and safety policy is the foundation by which the health and safety management system is based. Our Certification of Recognition Standard (COR 2018) requires that the policy is reviewed from regularly and that it is signed by the current CAO. Furthermore, the policy provides guidance for roles and responsibilities, sets the expectation that all employees, contractors and others performing work on our behalf follow the Alberta OHS Act, Regulations and Code as well as our procedures.

Recommendation to Council

<u>FINANCIAL IMPLICATIONS:</u>



Corporate Health and Safety Policy

Introduction

This policy is to clearly outline the Municipal District of Pincher Creek No. 9 commitment to health and safety as per the Alberta Occupational Health and Safety Act, Regulation and Code.

Policy Statement

The M.D. is committed to a health and safety program intended to significantly reduce the risk of physical, psychological and social harm to the M.D.'s employees, contractors and general public. Furthermore, the organization embraces a commitment to the establishment, maintenance and annual review of an active health and safety program comprised of policies, procedures, standards, performance measurements and initiatives to ensure compliance with Alberta Occupation Health and Safety Act, Regulation and Code. The M.D. recognizes health and safety as one of its core values and will continuously examine its operations to eliminate or minimize hazards to people and property. It is the expectation that employees will comply with the applicable legislation.

Safety is the direct responsibility of all Managers, Supervisors, Employees and Contractors. It is the responsibility of all M.D. staff, to invest in their health and safety and the health and safety of others through training, understanding, vigilance and compliance with health and safety related programs, policies and standards applicable to their workplace. This responsibility extends to the prompt reporting of workplace hazards to the immediate supervisor. Processes include incident reporting, safety-related training and the maintenance of appropriate records. The M.D. confirms its commitment that no negative consequences will arise for any staff member or other individual composing a report.

Everyone who undertakes, or has the authority to direct how another person does work or performs a task, is under a legal duty to take reasonable steps to prevent bodily harm to that person, or any other person, arising from that work or task.

It is the responsibility of all employees to take all reasonable steps to prevent incidents and accidents. It is the responsibility of those in Management roles to provide resources, training, and guidance while demonstrating a commitment to the M.D.'s health and safety program through active participation in its initiatives, monitoring compliance with regulatory requirements and regularly reviewing related policies, procedures and performance measurements.

The M.D. will take all opportunities to work collaboratively in developing initiatives and enhancements to its health and safety program with a goal of continuous improvement to meet or exceed recognized industry standards and peer performance in all aspects of health and safety. The M.D. requires that contractors, service providers and consultants perform their services at a level and in a manner that meets or exceeds the requirements of this policy.

An all-encompassing health and safety culture is the foundation of responsible management and safe operations.

Brian Hammond, Reeve

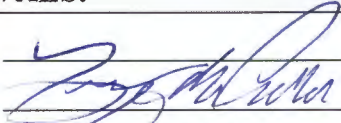
Date

Troy MacCulloch,

Date

Chief Administrative Officer

Recommendation to Council

TITLE: RELIEF OF TAX PENALTY REQUEST – STEVE GUINDON		
PREPARED BY: Troy MacCulloch		DATE: April 3, 2019
DEPARTMENT: Administration		
		ATTACHMENTS: 1. Email from Mr. Guindon, dated April 3, 2019
Department Supervisor	Date	
APPROVALS:		
		
		Interim CAO
Department Director	Date	04 Apr. 19 Date

RECOMMENDATION:

That the request from Steve Guindon, for taxation penalty relief, in the amount of \$287.86, be denied.

BACKGROUND:

On April 3, 2019, the MD received the attached email from Mr. Guindon, requesting relief for his taxation penalties.

FINANCIAL IMPLICATIONS:

The amount of \$287.86 would be removed from Mr. Guindon's account.

Tara Cryderman

Subject: FW: Request for Penalty Relief

From: steve guindon

Sent: April 3, 2019 2:29 PM

To: Joyce Mackenzie-Grieve <AdminTaxClerk@mdpincercreek.ab.ca>

Subject: relieve

My name is steve guindon. I am a resident of Beaver Mines and have been for a number of years. I have always paid my taxes in advance or by the due date. A couple of years ago I squished my hands and since then it has caused me a lot of discomfort because the injury has accelerated the arthritis in my hands so I have not been working this year in an effort to regroup. I recently sold a piece of equipment which allowed me to pay some of the obligations I have. I don't have any extra cash to pay all my bills so I am asking if you could give me relief of some or all of the penalty in my tax account. Thank you for your time and consideration into this matter

Regards
Steve Guindon

CHIEF ADMINISTRATIVE OFFICER'S REPORT

March 22, 2019 – April 4, 2019

DISCUSSION:

- March 22 Emergency Management Advisory Committee Meeting
- March 26 Council Committee / Public Hearing / Council Meeting
- March 27 Annual General Meeting for the Chamber of Commerce
- March 27 Director of Operations Interview
- March 28 Staff Meeting
- March 28 Beaver Mines Water Project with Leo
- March 28 Prelim conference call for ICF with the Town of Pincher Creek
- March 29 Beaver Mines Advisory Committee Meeting
- March 30 Beaver Mines Community Association Meeting
- April 1 Lundbreck Citizens Council Meeting
- April 2 Beaver Mines Water Project with Leo
- April 3 Public Works Safety Meeting
- April 3 Interview with Shootin the Breeze
- April 4 Beaver Mines Water Project with Leo and MPE

UPCOMING:

- April 8 Flag Revealing / Welcoming Ceremony / Coffee with Council
- April 9 Committee / Council Meeting
- April 10 Joint Health and Safety Meeting / Volunteer Appreciation Luncheon
- April 12 Rural Health Professional Action Plan

OTHER

Director Position	Director of Operations Position - Letter of Offer Presented to preferred Candidate
Manager of Public Works	Position closes on April 10
Heavy Duty Mechanic	Position closes on April 17


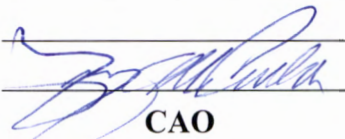
RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of March 11, 2019 to April 4, 2019.

Prepared by: Troy MacCulloch, CAO Date: April 4, 2019

Respectfully presented to: Council Date: April 9, 2019

Recommendation to Council

TITLE: INFORMATIONAL CORRESPONDENCE			
PREPARED BY: Troy MacCulloch		DATE: April 4, 2019	
DEPARTMENT: Administration			
Department Supervisor		ATTACHMENTS: <ol style="list-style-type: none"> 1. Letter from Village of Cowley, dated February 25, 2019 2. Letter from MD of Willow Creek, dated April 1, 2019 3. Letter, and Member's Guide, from Rural Municipalities of Alberta (RMA), dated March 22, 2019 4. Letter from AUC, issued on April 2, 2019 5. Letter from Workers' Compensation Board (WCB), dated March 25, 2019 6. Letter from Pincher Creek Foundation, dated March 29, 2019 7. Alberta School Foundation Fund, dated March 19, 2019 8. Notice from Alberta Municipal Affairs, dated March 15, 2019 9. Letter from Pincher Creek Emergency Services Commission, dated November 17, 2018 	
APPROVALS:			
		 _____ CAO	04 Apr. 19 _____ Date
Department Director	Date		

RECOMMENDATION:

That Council receive the following documentation as information:

1. Letter from Village of Cowley, dated February 25, 2019, regarding the appointment of Brett Wuth as Regional Director of Emergency Management
2. Letter from MD of Willow Creek, dated April 1, 2019, regarding rural ambulance system
3. Letter, and Member's Guide, from Rural Municipalities of Alberta (RMA), dated March 22, 2019, regarding the 2019 Provincial Election
4. Letter from AUC, issued on April 2, 2019, regarding the notice of hearing cancellation for the Riverview Wind Power Plant and Interconnection

Recommendation to Council

5. Letter from Workers' Compensation Board (WCB), dated March 25, 2019, regarding the National Day of Mourning
6. Letter from Pincher Creek Foundation, dated March 29, 2019, regarding the 2019 Requisition Invoice
7. Alberta School Foundation Fund, dated March 19, 2019
8. Notice from Alberta Municipal Affairs, dated March 15, 2019, regarding the 2019 Tax Year Designated Industrial Property Tax Requisition
9. Letter from Pincher Creek Emergency Services Commission, dated November 17, 2018, regarding the 2019 Pincher Creek Emergency Services Commission Levy

BACKGROUND:

Informational correspondence was received.

FINANCIAL IMPLICATIONS:

None at this time.



VILLAGE OF COWLEY

518 Railway Avenue

Box 40, Cowley, Alberta T0K 0P0

Phone: 403.628.3808 Fax: 403.628.2807 E-mail: vilocow@shaw.ca

RECEIVED

MAR 29 2019

M.D. OF PINCHER CREEK

February 25, 2019

Reeve and Council
Municipal District of Pincher Creek No. 9
Box 279
Pincher Creek, Alberta
T0K 1W0

Dear Reeve and Council,

Please be advised that Council for the Village of Cowley, passed the following resolution at their February 19, 2019 council meeting:

"Moved that Brett Wuth be appointed as Regional Director of Emergency Management for a one year term contract;

And that Cindy Cornish be appointed Deputy Director of Emergency Management for the Village of Cowley, in accordance with the Regional Emergency Management Organization Agreement."

Yours truly,

Cindy Cornish, CAO

Village of Cowley



Municipal District of Willow Creek No. 26

Office of the Reeve

www.mdwillowcreek.com
273129 Secondary Hwy 520
Claresholm Industrial Airport
Box 550, Claresholm Alberta T0L 0T0

Office: (403) 625-3351
Fax: (403) 625-3886
Shop: (403) 625-3030
Toll Free: 888-337-3351

Alberta Health and Wellness
22nd Floor, ATB Place
10025 Jasper Avenue
Edmonton, Alberta
T5J 1S6

April 1, 2019

Attention: Mr. Milton Sussman – Deputy Minister of Health

Dear Mr. Sussman:

On behalf of the Municipal District of Willow Creek No. 26, I am writing to you regarding the 3 year battle we have had with Alberta Health Services' (AHS) rural ambulance system. Borderless ambulance service as a segregated service does not work in the rural areas of the province. Segregated services are not used in most national and international jurisdictions because integrated services, consisting of fire, ambulance and/or police are all used to respond depending on the emergency.

AHS' borderless rural ambulance system has caused significant increases in wait times and a ten-fold increase in the number of calls for assistance from municipal fire departments. AHS units are logged as "On Duty" on weekends and evenings but there is not always staff available to man those units, leaving the fire department as the response team to provide patient care and wait on scene for an ambulance to come from another jurisdiction or hall.

The failure of AHS rural ambulance services, to adequately address the needs of rural residents, has become a topic of conversation among rural fire departments, rural municipal councils and rural residents. Patient care and safety has been called into question, by the public and first responders.

Willow Creek Emergency Services (hereinafter referred to as WCES) provides patient care assessment, and medical intervention, to the scope of practice held by the EMR, EMT or Paramedic attending as a firefighter. This is a proud tradition going back many years. The training and professionalism of WCES is without question.

The MD of Willow Creek (the MD) purchased three new "Medical First Response Units" (MFR), (two in March 2014 and one in December 2015) to address the growing problem of long wait times by AHS and to provide a safe efficient environment in which to deliver patient care. The MD of Willow Creek entered into an agreement with the previous government in 2014 setting out the parameters whereby WCES could transport critically injured or ill patients. During an 18 month period, six (6) patients were transported by WCES.

On November 20, 2015 AHS refused to renew the agreement and removed WCES' ability to transport critically injured patients. AHS gave no reason for the decision except to say in their opinion, because only six patients were transported, the agreement was not needed.

Deputy Minister Sussman
April 1, 2019

After AHS cancelled the agreement, the Fort Macleod Fire Department's Incident Commander made a decision, on September 19, 2016, to move a badly injured accident victim three blocks to the Fort Macleod Hospital. The patient was already in the MFR Unit and receiving medical care from an EMT. The patient would have had to wait an additional 30 minutes for an ambulance to travel from Claresholm, transfer him from our MFR unit to the AHS unit, and drive three blocks to the hospital.

Alberta Health and AHS came down hard on the MD and the Town, threatening to fine and charge the municipalities with violation of the Alberta Health Act for moving the patient, under medical care, to the hospital. The cost to the MD and Town was in excess of \$20,000.00 for legal fees.

WCES intention is to respond to Delta and Echo calls but the lack of ambulance service in the area has become so acute WCES finds themselves constantly toned out to Alpha, Bravo and Charlie calls. The strain on our departments is showing. WCES responded to 400 lift assists in the last year, with all costs covered by the municipalities. The loss of the ability to transport injured or ill patients leaves WCES members sitting on scene for excessive periods of time waiting for AHS to show up. Trained WCES first responders provide patient care but they cannot put the unit in "drive".

AHS' lack of respect for WCES' contribution is apparent. AHS' borderless ambulance system has left rural ambulance service in shambles. AHS units are used as taxis to facilitate inter-hospital transfers leaving the rural communities without coverage. Never has rural ambulance service been so unresponsive to the needs of the people.

AHS claims their call volume has not increased but WCES calls have gone through the roof. The lack of timely responses from AHS has become so chronic, in some cases, rural residents have transported injured and sick patients in private vehicles. They have done this rather than wait for AHS to attend, knowing WCES cannot transport if they arrive on scene. This is a dangerous situation the municipalities do not want to happen. Patient care is being disregarded while AHS mounts a turf war with rural fire departments.

AHS statistics do not indicate the inherent problems and failures in their system. To counter the problem of delayed response times, AHS implemented a roving ambulance program. These roving units drive all over the region, burning thousands of liters of fuel per month, putting 500-700 kilometers on the unit per each shift, waiting for a call.

On April 20, 2017, then Reeve Neil Wilson, Councillor Ian Sundquist and Emergency Services Manager Travis Coleman met with Minister Sarah Hoffman in Edmonton to discuss the situation. Minister Hoffman indicated the proposal provided by the MD of Willow Creek was a workable one. She stated she could not see why the original agreement would not work. As Minister, Ms. Hoffman had the power to issue a new agreement. All indications were she would do just that. Two weeks later the MD was told there would be no agreement.

Deputy Minister Sussman
April 1, 2019

The MD received a call in October 2017, from then Assistant Deputy Minister Andre Tremblay asking the CAO and Emergency Services Manager to attend a meeting in Edmonton. At that November, 2017 meeting, Assistant Deputy Ministers Andre Tremblay and Kathy Ness, stated the problem was going to be fixed, immediately. They admitted the problem was systemic and exists throughout rural Alberta. Andre Tremblay gave his personal assurances this matter would be resolved. He demanded that we **never** transport another patient, no matter what the circumstance, until he got it fixed. That was 17 months ago. The problem remains.

On March 19, 2019 at the RMA Spring Convention, in front of 400 delegates, Councillor Darry Markle questioned Minister Hoffman about ambulance service and our inability to transport. Minister Hoffman **denied** any knowledge of the issue knowing full well we had met with her.

Alberta Health created a working group in 2018, to address this matter, based on the promise of ADM Andre Tremblay. Assistant Deputy Minister John Cabral promised a solution would be found through this working group with a mediator who was funded by a grant in the amount of \$50,000 given to the MD by Municipal Affairs.

KPMG has been hired by Alberta Health to investigate the discrepancy between AHS statistics and WCES statistics, at an unknown cost, which is simply a delay tactic.

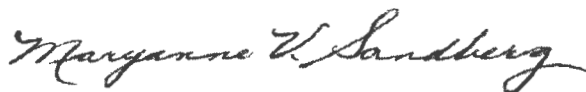
A report is to be completed for the Minister by June 2019. This is a completely unattainable date, in our opinion. There has been no discernable progress since November of 2017, when the Chief Administrative Officer and the Emergency Services Manager for the MD, were summoned to the office of ADM Andre Tremblay and promised things would change. Nothing has changed.

The time for discussion has passed. The MD of Willow Creek demands action. WCES must be given the ability to transport critically ill or injured patients to the High River, Claresholm or Fort Macleod hospital, in the event an AHS ambulance is not available for a period of time that would put the patient at further risk. This is all WCES and the Council for the Municipal District of Willow Creek No. 26 has ever asked for.

As the elected body responsible for the safety of its residents, we find this situation unacceptable in every way. We request the immediate reinstatement of the terms of the original agreement which will allow WCES to transport critically injured or ill patients, within our boundaries.

The Council for the Municipal District of Willow Creek No. 26 looks forward to hearing from you in the immediate future.

On behalf of Council



Maryanne Sandberg
Reeve



RECEIVED

APR - 3 2019

M.D. OF PINCHER CREEK

March 22, 2019

Dear CAO,

In advance of the provincial election taking place on April 16, 2019, RMA has prepared several resources to support RMA members in emphasizing rural municipal priorities to their local candidates. Please find enclosed several copies of a postcard providing a brief overview of RMA and rural municipal election priorities that we would encourage you to pass along to candidates in your area.

We would also encourage you to utilize other member resources available on our election website (RMAAlberta.com/election) to support your local advocacy efforts. This includes a member election guide and a series of short videos that can be shared through social media. Finally, we encourage your municipality to follow and engage with RMA on Twitter through @RuralMA.

Thank you for your willingness to collaborate with RMA to ensure the rural municipal perspective is heard by all parties and candidates this election season. With your help, we will ensure that our next provincial government understands that rural Alberta is "Where it All Starts."

Sincerely

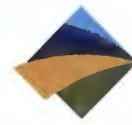
A handwritten signature in black ink, appearing to read "Al Kemmere", written over a light-colored background.

Al Kemmere
President

RESOURCEFUL. RESPONSIVE. RESILIENT.

2510 Sparrow Drive
Nisku, Alberta T9E 8N5


OFFICE: 780.955.3639
FAX: 780.955.3615
RMAAlberta.com



RMA
RURAL MUNICIPALITIES
of ALBERTA

RMA MEMBERS GUIDE

to the 2019 Provincial Election



RURAL ALBERTA IS “WHERE IT ALL STARTS”

The RMA wants to work with its members to make sure that all candidates running for provincial office recognize the importance of rural Alberta and, if elected to office, will work towards the interests of rural communities.

The RMA Members Guide to the 2019 Provincial Election will help members educate candidates on the importance of rural Alberta as well as the challenges that rural municipalities face. Feel free to use this guide as you see fit, and share it with candidates, colleagues, and interested members of the public.

In addition to this guide, please visit RMAAlberta.com/election for up-to-date election resources and information, or join the conversation about rural municipal issues on Twitter @RuralMA.

WHY A GUIDE?

This guide is intended to assist members in raising certain province-wide issues as a rural municipal advocate. Some of these issues may not be top of mind in every rural municipality, but they are important to the continued growth and sustainability of rural Alberta, and could become important local issues at any time.

HOW TO USE THE GUIDE

The RMA has identified five key priority issues for the 2019 provincial election. They are:

1. Including a “rural lens” on all policy decisions
2. Long-term, predictable municipal funding
3. Supporting inter-municipal collaboration in rural Alberta
4. Infrastructure and transportation in rural Alberta
5. Environmental stewardship

For each issue, the guide provides several questions that can be asked to candidates, select RMA position statements, and a brief background of the issue. The questions are intended to be broad enough to be relevant across the province, and easy to modify for specific local issues.

1. Including a “rural lens” on all policy decisions

Alberta is a dynamic province and for many years, growth in Alberta’s urban areas has been among the highest in Canada. Rural Alberta, however, has also seen demographic and economic growth, much of which is tied to natural resource sectors. These trends provide numerous opportunities but also create challenges, specifically in relation to the provision of critical infrastructure and services.

Sample Questions

- ◆ Although the majority of Alberta’s population live in urban areas, most of Alberta’s land mass and resource development is located in rural areas. If you are elected, how would you address the unique needs of rural municipalities?
- ◆ What is the most important aspect of ensuring rural Alberta remains sustainable? Why is this important for the province as a whole?
- ◆ What do you feel is the best approach to balancing the need for municipalities within a region to collaborate with maintaining local decision-making and municipal autonomy?
- ◆ Please discuss what you see as the importance of providing community services such as high-speed broadband and healthcare facilities in rural municipalities. What challenges do you see in providing these services in rural areas, and what strategies would you use to overcome them?
- ◆ What role do you see the Government of Alberta having in ensuring rural municipalities remain sustainable? What relationship should the province have with rural municipalities?
- ◆ Local access to healthcare is important for community viability. How would you ensure there is ongoing support for access to healthcare in rural communities?

Position Statements

- ◆ Rural Alberta is vital to the province's and nation's economy, and it generates a disproportionate share of Alberta's GDP per capita.
- ◆ Rural sustainability is critical to a healthy and vibrant province, and policy decisions must consider the impact on rural Alberta.
- ◆ Rural Alberta is the economic engine that supports the needs of Alberta's large centres.
- ◆ The RMA is your trusted source for information on rural municipalities.
- ◆ Rural municipal perspectives on growth and planning are diverse. Depending on their location within Alberta, some rural municipalities may be dealing with the challenges of rapid growth, while others may be examining ways to stimulate new economic development in rural and remote areas.
- ◆ The presence of hospitals, primary care facilities, and emergency services in rural communities provides not only health benefits, but broader community benefits. These include attracting new residents, stimulating economic growth, and providing opportunities to educate the new generation of health professionals.
- ◆ Broadband internet access is essential to rural community-building and to attracting qualified professionals and industry to rural areas.

Background Information

Rural Alberta's economic role moves far beyond simply hosting natural resources for industries such as oil, gas, forestry, and agriculture. Rural Alberta is the province's economic engine, contributing to the province's GDP at a rate that far exceeds its population.

According to a 2018 RMA report, rural Alberta is home to 41% of the public and private investment in the province, and 26% of the overall provincial GDP. This is significant considering rural Alberta is home to 18% of Albertans. Supporting the important industries and development in rural Alberta requires effective governance, planning, and service delivery. Alberta's rural municipalities fulfill this role and are responsible for providing municipal governance and services to approximately 85% of Alberta's land mass, and by managing

approximately 75% of Alberta's roads and 60% of Alberta's bridges.

This means that the economic prosperity and well-being of all Albertans is intrinsically tied to rural Alberta, and it is important that provincial policy and programming adequately supports the needs of Alberta's rural communities so that they can continue to support key industries throughout the province.

Due to their large geographic size and small populations, providing the services and infrastructure to support strong, vibrant and resilient rural communities comes with unique challenges. Services that may be taken for granted in urban communities (such as health care facilities, schools, libraries, and high-speed broadband) can be expensive and complex to provide in rural communities. By considering how key policy decisions will impact rural Alberta and adopting a "rural lens", the Government of Alberta can understand the important nuances of rural Alberta and make policy, funding, and programming decisions that keep our communities strong, and Alberta's economy thriving.

The provincial government should work with rural municipalities to find innovative ways to provide essential services to rural communities. A healthy rural Alberta means a healthy provincial economy, and the benefits of providing services to rural Alberta should be understood by every candidate.

2. Long-term, predictable municipal Funding

For every tax dollar raised in Canada, municipalities gather less than 10% despite providing an array of services including road maintenance, bridge construction, and water and wastewater treatment. All Albertans rely on these services, and providing them to residents is what makes municipalities the government closest to the people. To cover this shortfall, Alberta's municipalities rely on a patchwork of municipal funding programs provided by the federal and provincial governments. A significant priority in the 2019 provincial election is the future of the Municipal Sustainability Initiative (MSI) program which is set to expire in 2022 and has provided municipalities with \$9.6 billion in infrastructure funding since 2007.

Sample Questions

- ◆ Municipalities rely on long-term predictable funding to allow capital investments to be

properly planned and implemented, and to operate efficiently. If elected, how would you ensure that funding for all municipalities is predictable and long-term?

- ◆ What role do you see municipalities playing in supporting Alberta's long-term fiscal sustainability? Do municipalities currently have the tools and support needed to serve in that role? If not, what tools or support do they require?
- ◆ Municipal funding programs must balance the needs of urban and rural municipalities. What do you believe are important considerations to ensure rural municipalities receive an equitable share of municipal funding?

Position Statements

- ◆ It is vital that the Government of Alberta support municipalities through long-term, predictable, and stable revenue sharing. Without predictable and consistent revenues, it is difficult to plan capital projects, to service interest payments, and to provide consistent levels of service to citizens.
- ◆ Grant funds are a major source of municipal revenues, including the substantial provincial investment made through the Municipal Sustainability Initiative (MSI). Such grant funding must be long-term and predictable in order to properly support municipal planning needs.
- ◆ Municipalities need additional revenue sources to both diversify their current revenue streams, and to gather additional revenue to maintain and repair rural Alberta's critical infrastructure.
- ◆ Discussions on municipal finances cannot only focus on revenues. To accurately compare the finances of urban and rural municipalities, both revenues and expenditures must be considered. This is because expenses in rural municipalities are often higher than in urban municipalities due to extensive road networks, bridges, and both water and wastewater systems that need to be maintained.
- ◆ The RMA encourages its members to commit themselves to finding local solutions to best address local and regional needs. Within Intermunicipal Collaborative Frameworks (ICFs), cost sharing arrangements are

preferable to revenue sharing because they are relatively easy to administer, and creates equity, accountability, effectiveness, and efficiency.

- ◆ Most municipalities do not have sufficient annual revenues from taxation and grants to build and maintain needed infrastructure. Each year, this infrastructure deficit grows while citizens' expectations increase. Prior to the initiation of any change in governance structure (annexation, amalgamation, dissolution), the infrastructure deficits of all impacted municipalities must be considered, as adding additional responsibilities to an already over-extended municipality may have unintended negative consequences.

Background Information

Rural municipalities face several unique challenges related to funding and providing essential services and infrastructure to Albertans. Many of these challenges relate to the need to provide services across a large geographic area with low population densities. To assist with the costs to provide these services and expansive Infrastructure, the Government of Alberta provides funding for rural municipalities through a variety of grant programs, many of which vary from year to year.

Since 2007, municipalities in Alberta have received significant provincial infrastructure funding through the Municipal Sustainability Initiative (MSI), but this program is nearing its completion and municipalities are back at the table to work with the Government of Alberta to negotiate a future municipal funding agreement to replace MSI.

For the past decade, municipalities have used their MSI funding for a wide variety of project types such as roads and bridges, transit, water/wastewater, recreation facilities, and many other capital projects that support the provision of core municipal services. For this essential work to continue, municipalities need funding that is predictable, long-term, responsive, and adequate.

The Government of Alberta must work with the RMA to ensure the voices of Alberta's rural municipalities are at the table, and that the unique nature of rural municipalities are reflected in municipal funding programs. This includes considerations for the vast geography and low population density which characterizes Alberta's rural municipalities.

3. Transportation and infrastructure in rural Alberta

Rural roads and bridges serve as important arteries to help Alberta's economy grow by connecting natural resources to national and international transportation corridors. This critical infrastructure provides the oil, gas, forestry, and agriculture industries with access to the natural resources that they depend on. Rural roads and bridges also support access to services such as schools and healthcare and Alberta's breath-taking parks and natural areas. A safe and viable rural road and bridge network is key to supporting the provincial economy and strong rural communities.

Sample Questions

- ◆ If elected, how will you work with rural municipalities to address the funding challenges associated with maintaining a significant portion of Alberta's transportation network?
- ◆ While the Strategic Transportation Infrastructure Program has been funded until 2020, long term funding is uncertain. How will you ensure that municipalities receive funding support to ensure that local roads and bridges continue to serve Albertans and the industries that are important to Alberta's prosperity?
- ◆ While industrial development is vital to Alberta's economy, industry places a major strain on Alberta's rural roads and bridges. What role do you see industry having in ensuring that rural transportation infrastructure remains sustainable?
- ◆ Rail safety is often regarded as a federally-regulated issue with tremendous local impacts. What role should the Government of Alberta play in working with municipalities and the Government of Canada to ensure that trains travel safely through Alberta's communities?
- ◆ Due to Alberta's growth, urban transportation infrastructure such as ring roads and light rail are often the most discussed transportation issues in the province. However, rural municipalities are responsible for the majority of Alberta's transportation infrastructure. How would you balance urban transportation needs that are based on population growth with rural transportation needs that are less visible and

based on industrial growth?


- ◆ Where do you see rural transportation infrastructure fitting into the long-term vision for the movement of people and goods throughout the province?

Position Statements

- ◆ Rural municipalities manage large areas of land that often sparsely populated. This means that RMA members manage approximately 75% of Alberta's roads and 60% of Alberta's bridges.
- ◆ Not only does the infrastructure managed by rural municipalities support rural communities, it also supports Alberta's economy by providing access to natural resources.
- ◆ Since rural municipal infrastructure priorities differ so significantly from those in many urban areas, it is critical that provincial and federal funding programs reflect rural realities in their eligibility criteria.
- ◆ Municipal taxation revenues alone are not sufficient to build and/or maintain rural municipal infrastructure networks. As a result, municipalities face an increasing infrastructure deficit.
- ◆ Long-term, predictable funding from other levels of government is necessary to ensure the sustainability of rural Alberta's transportation network and the viability of rural communities.
- ◆ Municipalities are in the best position to determine local infrastructure priorities and should be empowered to meet those priorities.
- ◆ Long-term capital planning and asset management initiatives are important tools to maximize municipal resources in the provision of infrastructure. The RMA encourages these efforts and works with various committees in support of this type of planning.

Background Information

Rural Alberta drives Alberta's economy. Without these critical transportation links, Alberta's natural resources would be unable to reach key processing facilities and markets throughout Alberta, Canada, and beyond. These linkages are key to economic growth and development, as well as the functions



that enable the high quality of life and standards of living that Albertans enjoy. The value of these key linkages can be measured by the fact that 41% of Alberta's public and private investment, and 26% of Alberta's GDP is in rural Alberta despite having only 18% of Alberta's population.

Rural municipalities collectively manage approximately 75% of roads and 60% of bridges in Alberta. This makes transportation and infrastructure a significant priority and a significant expense for rural municipalities. The cost to maintain Alberta's rural municipal transportation network requires funding from all levels of government, but this is an essential investment in Alberta and Canada's prosperity. Rural transportation systems are often the first link for Alberta's resources in a global supply chain and it takes the collective efforts of all levels of government to work together to support a safe, reliable, and well-funded rural resource network.

4. Supporting inter-municipal collaboration in rural Alberta

Sample Questions

- ◆ Municipalities are now required to develop intermunicipal collaboration frameworks (ICFs) with their neighbouring municipalities. What do you see as the benefit of communities working together to provide services? What do you see as the challenges to mandated collaboration?
- ◆ Rural municipalities have as many as 20 ICFs to complete before April 2020. What types of supports would you provide to rural municipalities to ensure that they can meet this timeline?

Position Statements

- ◆ Rural municipalities work collaboratively with their urban neighbours to create strong regions throughout Alberta.
- ◆ Municipalities in rural Alberta have a long history of collaborating with one another to address limited capacities and identify economies of scale to provide residents and businesses with quality services at a reasonable cost.
- ◆ Recent legislative changes have required municipalities to develop collaboration agreements with their neighbours. While collaboration is a positive process, the work

to undertake the development of these agreements may strain municipal capacity and resources, and financial support from the provincial government is key to ensuring the communities can work together to support broader regional initiatives.

Background Information

Albertans expect municipalities to manage their tax dollars efficiently, which is why municipalities often work together to provide services in partnership with their regional neighbours. In a growing province like Alberta, intermunicipal collaboration is more important than ever. In 2016, the Municipal Government Act was amended to require municipalities to coordinate and collaborate on shared services and planning through Intermunicipal Collaboration Frameworks (ICFs) and Intermunicipal Development Plans (IDP).

As a general principle, collaboration between communities is positive as it allows communities to pool resources and achieve economies of scale that would not otherwise be possible; however, mandated ICFs and IDPs strain municipal capacity and autonomy, especially for rural municipalities who may be required to complete agreements with as many as 20 neighbouring municipalities.

Alberta's rural municipalities and the RMA seek the support from the Government of Alberta to ensure that collaboration between neighbouring municipalities can be undertaken in a way that does not strain municipal resources or capacity, and strengthens existing relationships between municipalities.

5. Environmental stewardship

A specific duty of a municipality, as outlined in the Municipal Government Act, is to foster the well-being of the environment. For rural municipalities, this is especially important given that rural municipalities cover 85% of Alberta's land mass. This means that land-use planning and stewardship are important functions for all rural municipalities. In this context, stewardship includes protecting the integrity of Alberta's land, water, and air.

Sample Questions

- ◆ Municipalities have struggled for many years to receive construction permits requiring approvals under the Water Act from the Government of Alberta. How would you improve this system so that municipalities can

start work earlier on critical infrastructure projects?

- ◆ Municipalities are leaders in climate change mitigation and adaptation, and are supported by organizations like the Municipal Climate Change Action Centre (MCCAC). How would you continue to support municipal climate change initiatives?
- ◆ The Alberta Climate Leadership Plan has impacted rural communities to a greater degree than urban communities. How would you support rural communities in future climate change policies and programs?
- ◆ Water management will continue to be an area of importance as the province continues to grow. How will you balance the various demands for this resource?
- ◆ If elected, what will you do to ensure the appropriate funding mechanisms are in place to support water and wastewater infrastructure in all areas of the province?
- ◆ Municipalities have been engaged in the development of regional plans under the Land-use Framework, with the understanding that municipal plans will align with regional plans to provide a cohesive approach to planning. How would you balance the need for local or regional growth with the targets identified under specific regional plans?

Position Statements

- ◆ Municipalities are responsible for land-use planning decisions which take into consideration the environmental impacts of growth, industry activities, development or land-use changes.
- ◆ Municipalities strive to find a balance between being responsible environmental stewards and ensuring their communities are safe and vibrant.
- ◆ Municipalities recognize the risks of climate change and are active participants in programs that aim to reduce impacts for the benefit of current and future generations.
- ◆ When considering climate change related legislation and policies, the Government of Alberta must consider, not only the direct costs to municipalities and rural residents but also the indirect costs that are distributed throughout the rural economy.
- ◆ Environmental responsibility in Alberta

includes consideration of impacts on air, land, water and biodiversity. Municipalities play a key role in front-line environmental management to provide healthy communities for citizens.

- ◆ Environmental stewardship requires effective communication between municipalities, Indigenous communities, the provincial and federal governments, industry, citizens and other stakeholders.

Background Information

Alberta is the only province where the entire land mass, except for national and provincial parks, is municipally managed. Rural municipalities cover 86.5% of Alberta's total land mass and as a result, rural municipalities have a strong relationship with Alberta's land, water, and air, and by extension the broader environment.

As the government closest to rural Albertans, rural municipalities must balance the social, economic, and environmental benefits and costs of the decisions they make because they have a responsibility to provide a level of service to their residents in a manner that reflects the public interest. Rural municipalities practice ongoing environmental stewardship through land-use planning, water management, and the management of growth. Each of these areas have important considerations for climate change and climate change-related policies and legislation.

When working with the Government of Alberta, Alberta's rural municipalities have the local knowledge to balance the competing land-use interests in Alberta. Through effective collaboration, Alberta's environmental resources can be protected while allowing for the growth and development in rural areas that helps drive Alberta's economy forward.

Albertans are proud of Alberta's vast, wild, and natural environment, and it is one of Alberta's most precious assets. Through effective land-use planning in rural areas, the Government of Alberta and rural municipalities are able to balance the ecological needs of Alberta's natural environment with the economic growth and rural community development.

Notice of hearing cancellation Riverview Wind Power Plant and Interconnection

Proceeding 2402

The Alberta Utilities Commission has cancelled the oral hearing for Proceeding 2402, scheduled to commence in Pincher Creek on April 30, 2019. The hearing was to consider the applications filed by Enel Alberta Wind Inc., the Alberta Electric System Operator and AltaLink Management Ltd. requesting approval to construct and operate a 117.6-megawatt wind power plant in the Pincher Creek area and to connect that power plant to the Alberta Interconnected Electric System.

On March 28, 2019, the Castlevue Ridge Estates Resident Group withdrew their objection to the applications. There are no longer any parties with standing objecting to the applications, and the Commission has cancelled the hearing as a result.

The Commission will continue to review the applications without holding a hearing and may have additional questions on the applications. Once the Commission has completed its review, a decision will be issued in due course.

Issued on April 2, 2019.

Alberta Utilities Commission
Douglas A. Larder, QC, General Counsel



RECEIVED
APR - 3 2019
M.D. OF PINCHER CREEK

March 25, 2019

Dear Mayors, Reeves and Councillors:

RE: April 28 – National Day of Mourning

On April 28, we take a moment to remember the workers who were killed, injured or disabled at work.

In 2018, we lost 162 men and women to workplace injury or illness in Alberta.

To remember them, we have developed a memorial poster (enclosed) in recognition of the day. This poster will appear at workplaces, public places and in ceremonies across the province as a remembrance and a tribute to the workers killed or injured on the job, and a reminder that we need to work together to make workplaces safer.

We have also included a small vinyl sticker to provide a tangible reminder of the significance of April 28. If you are interested in distributing them to visitors, we would be happy to provide you with a supply.

We ask that you display the poster and use it in any events marking Day of Mourning.

If you have any questions, need stickers or additional posters, please contact Dina DaSilva, WCB Communications & Legislative Relations at 780-498-8616 or dina.dasilva@wcb.ab.ca.

We will be lowering our flags to half-mast on April 28. We invite you to join us in marking this important day by doing the same.

Sincerely,

A handwritten signature in black ink that reads "Dayna Therien".

Dayna Therien
Director of Communications & Legislative Relations
WCB-Alberta

Encl.



Crestview Lodge Canyon Manor Willow Court Cottages
 Canyon Cottages Family Social Housing

Pincher Creek Foundation

“Providing Safe & Affordable Housing for Seniors for over 50 years”

March 29, 2019

Meghan Dobie, CPA, CMA
 Director of Finance
 Municipal District of Pincher Creek No. 9
 Box 279, Pincher Creek, Alberta T0K 1W0

Dear Meghan,

RE: 2019 REQUISITION INVOICE - Crestview Lodge

The Board of Directors of the Pincher Creek Foundation has approved the 2019 requisition & mill rate by Motion at our last regular Board meeting on March 27, 2019. The 2019 requisition for Crestview Lodge has been calculated in accordance with section 7 of the Alberta Housing Act (RSA 2000), based on the 2018 equalized assessment figures provided to us. A copy of the 2019 Requisition calculations is enclosed for your records.

The amount owing to the Pincher Creek Foundation is as follows:

2019 Requisition MD of Pincher Creek No. 9:	\$325,481.01
Paid March 1, 2019	<u>(164,100.00)</u>
Balance due	<u>\$ 161,381.01</u>

As per section 7(5) of the Alberta Housing Act, please forward your payment to the Foundation within 90 days.

A copy of the 2018 Audited Financial Statements for Crestview Lodge, approved by the Board is attached.

If you require further information or have any questions, please do not hesitate to contact me.

Yours truly,

Linda McGarva
 Financial Administrator
 Pincher Creek Foundation
 Crestview Lodge/Community Housing
 Box 1058
 Pincher Creek, AB T0K 1W0
 403-627-3833 ext 3
lm.financepcf@shaw.ca



Crestview Lodge Canyon Manor Willow Court Cottages
Canyon Cottages Family Social Housing

Pincher Creek Foundation

“Providing Safe & Affordable Housing for Seniors for over 50 years”

March 29, 2019

INVOICE

Municipal District of Pincher Creek No. 9
Box 279
Pincher Creek, AB
T0K 1W0

Attention: Meghan Dobie, Director of Finance

RE: CRESTVIEW LODGE 2019 REQUISITION

INVOICE: 2019 equalized assessment

Mill rate	\$1,512,769,452
	X .215155
2019 REQUISITION	<u>\$ 325,481.01</u>

PINCHER CREEK FOUNDATION - CRESTVIEW LODGE
EQUALIZED ASSESSMENT AND MILL RATE FOR 2019

Total equalized assessment for 2018		
M.D. of Pincher Creek #9	\$1,512,769,452	77.24%
Town of Pincher Creek	\$ 427,725,569	21.84%
Village of Cowley	<u>\$ 17,937,595</u>	<u>.92%</u>
Total equalized assessment	\$1,958,432,616	100.00%
Requisition amount		<u>\$421,368.00</u>
Mill rate	\$421,368 / \$1,958,432,616	<u>.215155</u>
MD of Pincher Creek #9	<u>\$1,512,769,452</u> X \$421,368.00	<u>\$325,481.01</u>
	\$1,958,432,616	
Town of Pincher Creek	<u>\$427,725,569</u> X \$421,368.00	\$ <u>92,027.61</u>
	\$1,958,432,616	
Village of Cowley	<u>\$17,937,595</u> X \$421,368.00	<u>\$ 3,859.38</u>
	\$1,958,432,616	

MUNICIPAL REQUISITION HISTORICAL DATA

EQUALIZED ASSESSMENT

	MD	TOWN	COWLEY	TOTAL
2019	1,512,769,452	427,725,569	17,937,595	1,958,432,616
2018	1,544,652,166	420,560,149	18,189,111	1,983,401,426
2017	1,582,110,430	422,320,592	17,855,909	2,022,286,931
2016	1,601,559,923	419,595,541	17,789,869	2,038,945,333
2015	1,495,874,944	402,145,409	17,864,506	1,915,884,859
2014	1,448,276,064	402,944,601	18,022,286	1,869,242,951
2013	1,355,829,168	411,363,574	17,472,302	1,784,665,044
2012	1,311,025,681	432,560,147	17,496,485	1,761,082,313
2011	1,179,652,499	429,963,390	18,442,336	1,628,058,225

TOTAL MILL RATE AND REQUISITIONS

2019	.215155	325,481	92,028	3,859	\$421,368
2018	.212447	328,157	89,347	3,864	\$421,368
2017	.20836	329,652	87,996	3,720	\$421,368
2016	.20660	330,978	86,714	3,676	\$421,368
2015	.21993	328,994	88,445	3,929	\$421,368
2014	.22542	326,473	90,832	4,063	\$421,368
2013	.22638	306,933	93,124	3,955	\$404,012
2012	.22941	300,764	99,324	4,014	\$404,012
2011	.17811	210,108	76,580	3,284	\$254,972
2010	.14934	179,481	64,200	2,741	\$246,422
2009	.17845	170,016	66,043	2,547	\$238,606
2008	.23555	173,890	54,080	2,320	\$230,290
2007	.18900	122,893	36,568	1,495	\$160,956
2006	.16600	100,117	28,915	1,221	\$130,253
2005		90,408	29,714	1,277	\$121,399
2004		87,196	29,442	1,296	\$117,934

MUNICIPAL REQUISITION HISTORICAL DATA

PERCENTAGE BREAKDOWN OF TOTAL REQUISITIONS

2019	77.24%	21.84%	.92%	100.00%
2018	77.88%	21.20%	.92%	100.00%
2017	78.23%	20.88%	.89%	100.00%
2016	78.55%	20.58%	.87%	100.00%
2015	78.08%	20.99%	.93%	100.00%
2014	77.48%	21.56%	.96%	100.00%
2013	75.97%	23.05%	.98%	100.00%
2012	74.44%	24.56%	1.00%	100.00%
2011	72.46%	26.41%	1.13%	100.00%
2010	72.83%	26.05%	1.11%	100.00%
2009	71.25%	27.68%	1.07%	100.00%
2008	75.51%	23.48%	1.01%	100.00%
2007	76.35%	22.72%	.93%	100.00%
2006	76.86%	22.20%	.94%	100.00%
2005	74.47%	24.48%	1.05%	100.00%
2004	73.94%	24.96%	1.10%	100.00%

Invoice 8202
Date 5-Mar-19

Joyce Mackenzie-Grieve
Accounting Clerk II
M. D. of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

	Balance Forward from Previous Invoice(s)		\$641,767.86
5-Mar-19	Education Property Tax	\$641,767.86	
	Total Invoice Amount		\$641,767.86
31-Dec-18	Payment	(\$641,767.86)	
	Total Payments		(\$641,767.86)
	Balance Owing		\$641,767.86

Payment Schedule

Schedule is updated every quarter with information from Municipal Affairs.

Due Date	Total Education Property Tax	Opted-out Payments	Your Payment
29-Mar-19	\$670,509.02	\$28,741.16	\$641,767.86
28-Jun-19	\$670,509.04	\$28,741.17	\$641,767.87
30-Sep-19	\$670,509.02	\$28,741.16	\$641,767.86
31-Dec-19	\$670,509.04	\$28,741.17	\$641,767.87
	\$2,682,036.12	\$114,964.66	\$2,567,071.46

This document lists the details of the 2019 Alberta School Foundation Fund property taxes. If you have questions about the assessments and calculations, please contact the Municipal Affairs Education Taxation Team at (780) 422-7125.

The late payment interest is calculated using an annual rate of Prime Rate plus 5.00%. Interest is charged daily against overdue balances.

If you have questions about your account, please contact Blits Agustin at (780) 422-2848 or Blits.Agustin@gov.ab.ca.

Requisition payments are due on the last banking day of March, June, September and December. Direct debits are completed on these dates. To sign up for direct debit, login to [AIMS](http://extranet.education.alberta.ca/aims) (<http://extranet.education.alberta.ca/aims>).

Alternatively, you may pay by cheque. For education property tax, please make it payable to Government of Alberta and send to Financial and Administrative Services, 10th Floor, 44 Capital Boulevard, 10044 – 108 Street, Edmonton, AB T5J 5E6. For opted-out payments, please make it payable to the name of the respective school boards and send to their respective school board addresses.

If you require changes to your address, contact information, or banking information, please login to [AIMS](http://extranet.education.alberta.ca/aims).

Invoice 8202
Date 5-Mar-19

Summary of Municipal Affairs Equalized Assessments

		Mill Rate	Total Payment
Residential & Farm Land	\$536,534,412.11	2.56	\$1,373,528.09
Non-Residential	\$317,431,748.52	3.76	\$1,193,543.37
	\$853,966,160.63		\$2,567,071.46

Opted-out School Authority Details

Name	Residential & Farm Land	Non-Residential	Mill Rate	Totals	
Holy Spirit Roman Catholic Separate Regional Division No. 4	\$41,872,135.89		2.56	\$107,192.67	
Holy Spirit Roman Catholic Separate Regional Division No. 4		\$2,067,019.48	3.76	\$7,771.99	\$114,964.66
	\$41,872,135.89	\$2,067,019.48			\$114,964.66

Notice

2019 Tax Year Designated Industrial Property Tax Requisition

Payable to: Government of Alberta

Please remit to:

Provincial Assessor's Office
 Municipal Affairs
 Assessment Services Branch
 15th floor, Commerce Place
 10155 - 102 Street
 Edmonton, Alberta T5J 4L4

Page: 1 of 1
 Notice #: 0251-2019
 Notice Date: March 15, 2019
 Muni Code: 0251
 Total Amount Due: \$ 68,868.49

Notice to:

Mr. Sheldon Steinke
 Interim Chief Administrative Officer
 Municipal District of Pincher Creek No. 9
 PO Box 279
 Pincher Creek, Alberta T0K 1W0

Due Date: Due and payable 30 days after your Municipal Tax due date.

Municipal District of Pincher Creek No. 9 - 2019 Tax Year Designated Industrial Property Tax Requisition

Ministerial Order	2018 Designated Industrial Property Assessment	2019 Designated Industrial Property Tax Rate	2019 Requisition Amount	Balance forward from 2018	Total Amount Due
010/19	\$876,189,410	0.0786	\$ 68,868.49	\$ 0.00	\$ 68,868.49

All taxable designated industrial property (including Linear Property) is subject to the requisition. Machinery and Equipment exempt from taxation under section 364(1.1) of the Municipal Government Act is not subject to the designated industrial property requisition tax rate. DI Properties where GIPOT is paid are not subject to the requisition.

DI Assessments may change during the year and the requisition total may fluctuate. **It is imperative that the uniform rate set by the Minister is the rate applied, any variance in the requisition total will be adjusted at year end.**

Should you have questions or concerns about this invoice, please contact Ken Anderson, Manager, Finance and Administration, Assessment Services Branch, Municipal Affairs at (780) 427-8962 or email at ken.anderson@gov.ab.ca

RECEIVED

MAR 25 2019

M.D. OF PINCHER CREEK

Municipal Assessment & Grants Division
Assessment Services Branch
15th floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone: 780-422-1377
Fax: 780-422-3110
www.alberta.ca

March 15, 2019

Mr. Sheldon Steinke
Interim Chief Administrative Officer
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, Alberta T0K 1W0

Email: CAO@mdpincercreek.ab.ca

Subject: 2019 Tax Year Designated Industrial (DI) Property Tax Requisition

A major component of the recent legislated change within the *Municipal Government Act* has the cost of centralization of DI Property assessments recovered through a requisition paid by the DI property assessed persons.

The mechanism used to collect this requisition is an additional tax rate on the municipal tax notice for DI property owners within each municipality. The 2019 provincial uniform tax rate for all DI property assessment was set at **\$0.0786** per \$1000 of DI property assessment as per Ministerial Order No.010/19.

If the total requisition payable by a municipality is less than \$50.00, the DI tax rate must still be applied to DI property owner's tax bills, but there will be no requirement to remit it to the province.

The details of the requisition amount and any balance forward from the 2018 requisition for your municipality is included in the attached notice.

If you have any questions about the requisition, please contact Ken Anderson, Manager, Finance and Administration at (780) 427-8962 or email at ken.anderson@gov.ab.ca.

Sincerely,



Steve White
Provincial Assessor

Attachments



Pincher Creek Emergency Services Commission

MD of Pincher Creek # 9
1037 Herron Avenue
Pincher Creek, Alberta
TOK 1W0

RECEIVED
DEC 11 2018
M.D. OF PINCHER CREEK

November 27, 2018

SUBJECT: 2019 Pincher Creek Emergency Services Commission Levy-

Attention: Sheldon Steinke

The Pincher Creek Emergency Services Commission Board approved an operations budget for the Pincher Creek Emergency Services Commission for 2019 with resolution 2018/ 177 at the Special Meeting held November 14, 2018.

The Board also approved the levy amount of the capital portion of the budget at the same meeting with resolution 2018/ 178.

The levy percentage for the MD of Pincher Creek No. 9 for 2019 is 67.355%.

The levy calculation for the capital portion is as follows:

2019 Capital Budget	\$108,000.00	
\$108,000.00 x .67355		\$72,743.40

The levy calculation for the operations portion is as follows:

2019 Operations Budget	\$655,556.00	
\$655,556.00 x .67355		\$441,549.74
		\$514,293.14 ✕

The Levy is now due in quarterly installments;	January 31	\$128,573.28
	March 31	\$128,573.28
	June 30	\$128,573.29
	September 30	\$128,573.29

Yours Truly,

David Cox
Chief
Pincher Creek Emergency Services Commission

